



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	N. S. S. TRAINING COLLEGE
Name of the head of the Institution	Dr. Ampili Aravind
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04662244359
Mobile no.	9447455051
Registered Email	nsstcottapalam@gmail.com
Alternate Email	principalks914@gmail.com
Address	NSSTRaining COLLEGE PB NO 3 TB ROAD OTTAPALAM-679101 PALAKKAD DIST- KERALA
City/Town	OTTAPALAM
State/UT	Kerala
Pincode	679101

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Urban																
Financial Status			private																
Name of the IQAC co-ordinator/Director			Dr KS SSAJAN																
Phone no/Alternate Phone no.			09400404228																
Mobile no.			9496354916																
Registered Email			sajanemail@gmail.com																
Alternate Email			drsajan@ymail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://nsstrainingcollege.blogspot.com/p/igac-2013-14.html																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			http://online.fliphtml5.com/qzab/fokm/																
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A+</td> <td>3.36</td> <td>2015</td> <td>07-Dec-2015</td> <td>27-Jan-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A+	3.36	2015	07-Dec-2015	27-Jan-2020
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2	A+	3.36	2015	07-Dec-2015	27-Jan-2020														
6. Date of Establishment of IQAC			15-Oct-2019																
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>FILM CLUB PROGRAM</td> <td>22-Jun-2018 1</td> <td>145</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	FILM CLUB PROGRAM	22-Jun-2018 1	145					
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FILM CLUB PROGRAM	22-Jun-2018 1	145																	

YOGA DAY	21-Jun-2018 1	145
JEEVA KARUNYA SCHOLARSHIP	27-Jul-2018 1	8
NATIONAL YOGA DAY	29-Aug-2018 1	145
RESCUE HOME	16-Aug-2018 7	68
TALENTS DAY	01-Aug-2018 1	72
Teachers Day Celebrations	05-Sep-2018 1	170
Ozone Day Celebrated	18-Sep-2018 1	143
Human rights forum inauguration	01-Oct-2018 1	142
Gandhi Jayanti program	02-Oct-2018 1	138

L::asset('/','public').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$\$instdata->upload_special_status)}}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MRIDULA	MAJOR RESEARCH	SSA	2019 365	73000
SETHU S NATH	SEMINAR	KSESTE	2019 365	20000
SEEMAMENON	MINOR RESEARCH	MHRD	2019 365	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	12000
Year	2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Energy club national seminar October 11, 2018 • One week Workshop on Web 2.0 and e collaboration 2 /10 /2018 to 24 /10/ 2018 • Science club inauguration and state level seminar • 4 May 2019 Wednesday, • ICSSR sponsored seminar (academic accommodation of CWSN) 31 October 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
10. plan to conduct a workshop on puppetry	12 December 2018 Puppetry workshop Conducted a workshop on puppetry to create puppets , to write scripts, and to play puppetry by the students. The workshop was led by Shri Sri.Krishnakumar Mankada Pallippuram HSS Malappuram district
9. decided to conduct various seminars like energy conservation, women cell	October 11, 2018 Energy club national seminar Energy club of the college was inaugurated on October 11, 2018 with a National seminar on " Energy resources and its effective utilisation.. by Mr.Dinesh Kumar, Engineer, NRI wind technologies , palladam ,Coimbatore. Dr.Lakshmi K Nair presided over the session.Dr.Seema Menon KP, energy club coordinator welcomed the gathering. An intercollegiate quiz competition was conducted which was led by Mr.Premkumar, Energy auditor & Assistant engineer, KSEB, shoranur. cinpe An inter collegiate essay writing competition was held on the same day. Participants from ten B.Ed colleges took part in competition. They were participants from govt, aided and private colleges. The first, second and third prizes for both the competition

	<p>were given in the form of certificates and small trophy. There was provision for students for paper presentations too on the main theme. The energy club of the college constitutes of 24 members from different classes.</p>
<p>a Pain and Palliative Care Unit is plan to form</p>	<p>Pain and palatine care unit inaugurated The pain and palliative care unit of nss training College was inaugurated on Saturday Palliative club if the college was inaugurated on 27 October 2018. Dr.Seema Menon KP, co ordinator welcomed the gathering. Dr.Lakshmi K Nair presided over the session. Mr.P.Mujeeb, treasurer, IAPC inaugurated the functioning of the club. And delivered a key note address. Smt. Santha teacher, volunteer, palliative care, retd HM, munnuekide HSS shared her experiences.</p>
<p>7. decided to conduct a workshop on web2 and E-collaboration</p>	<p>2 /10 /2018 to 24 /10/ 2018 One week Workshop on Web 2.0 and e collaboration ICT WORKSHOP DATE :- 22 /10 /2018 to 24 /10/ 2018 Time :- 10.00 am to 4.30 pm REPORT Report of ICT Workshop As a part of M.Ed curriculum,we conducted a 5 day ICT workshop.Program was inaugurated by respected HOD Ampili mam facilitated by our beloved Professor Dr.K.Sajan.The programme was a huge successful one. students participation is enhanced in this programme vidhu vijayan explains about photoshop and its various usages.Even though we had a very little knowledge on computer applications we could do all the works in a better way.From this workshop we got a good awareness about computer softwares and applications.Each day was very interesting and informative.Following are our works done on this workshop: conduct an ICT workshop. In this ICT Worksop we learn more about ICT programs related to educational purposes. I hearty thank you sir to give me the confident and positive support..</p>
<p>6. it is decided to start a new it club</p>	<p>Registration for IT club initiated in this year</p>
<p>decided to conducts activities of different clubs effectively</p>	<p>6- 10- 2018 Sthree suraksha swayam raksha "Sthree suraksha swayam raksha " (women's self defence technique class) was organized on 6- 10- 2018, Saturday, under the agies of College union. Dr.Lakshmi K Nair, Principal of the college presided over the function.</p>

Smt. Anilakumari, SI, police women cell, palakkad inaugurated the program. Self defense technique was demonstrated by a team from police women cell comprising of smt Ambili, smt Bindu and Smt Sajitha. Dr. Seema Menon K.P , staff advisor, welcomed the gathering. Ms. Sruthy, college union representative rendered vote of thanks. The program was felicitated by women cell representative, Ms. Sanjana

October 11, 2018 Energy club national seminar Energy club of the college was inaugurated on October 11, 2018 with a National seminar on " Energy resources and its effective utilisation.. by Mr.Dinesh Kumar, Engineer, NRI wind technologies , palladam ,Coimbatore. Dr.Lakshmi K Nair presided over the session.Dr.Seema Menon KP, energy club coordinator welcomed the gathering. An intercollegiate quiz competition was conducted which was led by Mr.Premkumar, Energy auditor & Assistant engineer, KSEB, shoranur.

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29 October 2018 Haritha Natural club was inaugurated Today Haritha Natura clob of our college was inaugurated Inauguration of Haritha Nature Club 2018 was conducted today at the college

auditorium. College Principal Dr. Lakshmi K Nair presided over the function. The chief guest of the day Sri. James N J, Director, Green Habitat, Guruvayur, formally inaugurated the functions of Nature club this year. Faculty members and Co ordinators of the Nature club; Dr Mridula K, Smt. Sethu S Nath, Smt. Remya K., and student representative Ms. Vysruthy K., felicitated the function. Ms. Sreekala K. Secretary, Haritha Nature Club and Ms. Nivya U C President, Haritha Nature Club delivered the Welcome address and vote of thanks respectively. The inaugural session was followed by a talk on the topic 'Preservation of Bio-diversity' by the ch

decided to celebrate important days

Friday, 9 November 2018 Kerala piravi Aghosham Keralapiravi was celebrated in our college under college union. The program started at 9.30Am with a Athijeevana, Malayala Basha pledge by the students standing around the Kerala model. College union general secretary Sri Sooraj M delivered welcome speech. College union chairman Sri Hari. V. R presided over the session. Dr Ampili Aravind, principal in charge inaugurated the program. Based on the topic 'Flood and survival 'under the leadership of college union students created a magazine named 'Spandanam 'was published. The program was felicitated by Dr Anil Kumar K.P, Dr Jaya prakash P. K ,Dr Sajan K. S. The program concluded with a vote of thanks from Smt. Sherin mol, vice chair person. The program was conducted under the leadership of Dr Seema Menon K. P, staff Advisor. Then cultural program and Kerala culture Heritage Exhibition was also held by students. 6 December 2018 AIDS Day observance NSS Training College Ottapalam faculty and students conducted in AIDS day observation on 3rd December 2018 12 December 2018 20 February 2019 Palliative day was observed Palliative day was observed in the college on January 15, 2019. All the students took palliative day pledge in the assembly. A role play on palliative theme was presented in college auditorium by students of TRK school , vaniyamkulam. The charity fund was handed over to volunteers by principal in charge, Dr. Ampili Aravind

. whole college was decorated with palliative care slogans on that day. Dr.Seema Menon K.P, palliative club coordinator welcomed the gathering & coordinated all the programs of the day. 20 February 2019 Soldiers of Pulwama Condolence meeting was held in the college auditorium in the morning paying tribute to martyred soldiers of Pulwama attack. Student representatives and teachers expressed their condolences 28 February 2019 Science day On behalf of Science Club, Science day February 28, 2019 was celebrated at NSS training College, Ottapalam. Science Club Co. ordinator Dr Sheeba Krishnan delivered welcome speech for the program 'Scienza'. Principal in charge, Dr Ampili Aravind inaugurated the function. Ms. Maneesha M presided over the function. Staff Advisor, Dr Seema Menon K P and Mrs. Ramya K, Science Club Co. Ordinator delivered felicitation for the program. Ms. Athira T, Association Secretary offered Vote of thanks. Manuscript Magazine Horizon was released. Documentary, Dance Drama, Science Show, Quiz competition and Collage Competition were conducted. Dr Chithra L and Dr A Binuraj evaluated the collages and prizes were distributed. Science Day Celebrations Science association conducted science day celebrations on Feb. 27 to 2018. Quiz competition and poster competition held accompanied by skit, slide show, talk on importance of science day and magazine release. The program was inaugurated by V VenugopalakrishnaKurup, Principal, NSS college, Parakkulam. Science show and exhibition of medicinal plants and seeds also

decided to conduct induction training programmes for B.Ed and M.Ed new batch students

induction program CONDUCT MED AND INDUCTION PROGRAM ON 2ND JULY 2018. PRINCIPAL DR LAKSHMI K NAIR PRESIDED OVER THE FUNCTION. DR K S SAJAN CONDUCTED THE INDUCTION PRESENTATION. DR. SUNIL KUMAR AS WELCOMED, DR ANILKUMAR AND DR AMPILI ARAVIND FELICITATED AND DR JAYAPRAKASH CONDUCTED THE VOTE OF THANKS

decided to organise scholarship for Poor students

JEEVA KARUNYA SCHOLARSHIP. Shri Narayanan Namboodiri, Municipal Chairman, Ottapalam, inaugurated the distribution of the Benevolent Trust scholarship to various school and

	college students in the district. NSS Training College, Ottapalam .The function was presided over by Principal Lakshmi K Nair at the function.
Decided to collect Student data using digital data entry	A digital ka data collection form is created and uploaded to college website. during admission itself students are provided with a QR code to fill the data. student applicants of the college can scan the QR Code at the college office itself. and they can fill the data using their mobile phones. this data can be used for college admission procedures and for biodata for faculties.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	29-Aug-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Various programs for students, teachers, school teachers, teachers of higher education and so. Programmes include workshops, seminars, discussions and so Both M Ed and B Ed courses function very well within the academic structure . Curriculum transaction is ensured through Timetables for both Ug and PG courses . Internal examinations are conducted regularly . Answer scripts are corrected and returned well in time to the students. Marks are recorded properly by the teachers. Our institution has well equipped with competent and enthusiastic teaching faculty and they fully involved in the effective transaction of the curriculum. The curriculum be connected with life oriented components and also based on student's aptitude and interest. Various community service programmes are also linked with the curriculum. Student based constructivist learning strategies are used in the curriculum transaction. Faculty members have

participated in the curriculum development activities at the University level. To an efficient delivery of that curriculum college has constituted a Academic monitoring committee. That committee prepared a Academic calendar and monitoring the implementation of this. Academic council of the college frame a plan of action, according to curriculum and instruction from university and also as per the direction of the principal. Optional teachers and general teachers work together for the implementation. Student union also cooperates to the initiatives of the institution. Conduct various programs like Workshop for yoga (MEd & BEd), Record practical session for lesson plan for practice teaching, Training camp for badminton practice, Task submitted at given dates. Conducted EPC works, initiatory School experiences, discussion, demonstration, criticism classes and teaching practice sessions as per university order dates.. Micro teaching and link practise sessions conducted as per given schedule. Workshop on teaching aids done for a week. ICT Lab works /web-based web 2.0 groups/ Interactive Boards/ ICT Workshops on Multimedia and Blog creation/Shared teaching/Field Study for Local history development/Online Assignment submission The Teaching faculty of the college has always played a significant role in curricular design and transaction. Teachers have been participating at various levels in curriculum designing and discussion. Our College jointly conducted a workshop for Restructuring of Curiculum Jointly with BOS University of Calicut. Our senior teachers have consistently working as chairman and members of Board of Studies and other academic bodies of Calicut University. For curriculum transaction, the following strategies were used: 1. IT enabled teaching. 2. Response to Intervention (RTI) Model 3. Multi - Sensory Approach 4. Workshops 5. Debate and Discussion. Brain Storming Sessions 7. Demonstration Classes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Web 2.0	Nil	22/10/2018	6	ICT and technology skills	Soft skill development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	42	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NIL	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching Internship	100
BEd	Initiatory program	100
BEd	Aspire project for short term research	30
BEd	Survey on adolescent problems	100
BEd	Survey on learning style of adolescent students	100
BEd	Case studies and counselling for adolescent students	100
BEd	Social relationship studies	100
MEd	Teacher education internship	32
MEd	Optional Internship	30
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Formal and informal ways. Feedback is analyzed by the combined effort of the teaching and non teaching faculty. Teachers and college authorities continuously inviting the feedback from the stakeholders namely students, parents and community leaders. Through regular staff meetings Regular students union meetings Tutorial meetings. The reflection session was conducted for student teachers after completing the initiatory teaching experience and internship at the seminar hall .Based on the reflections, necessary amendments were made for next batch student teachers. Using reflection session conducted optional wise at college auditorium.</p> <p>Formal and informal ways. Feedback is analyzed by the combined effort of the teaching and non teaching faculty. Teachers and college authorities continuously inviting the feedback from the stakeholders namely students, parents and community leaders. Through regular staff meetings Regular students union meetings Tutorial meetings. The reflection session was conducted for student teachers after completing the</p>

initiatory teaching experience and internship at the seminar hall .Based on the reflections, necessary amendments were made for next batch student teachers. Using reflection session conducted optional wise at college auditorium. The consolidated feedback report is given below- NSS Training College Ottappalam had groomed and moulded us as a good teacher. In our opinion, no other institution will have to provide such exposure and inspiration. All the teaching faculties are very dynamic and vibrant they are full-fledged with experiences not only in teacher education but in another field also. More than 97 percentages of teachers are having PhD degrees in education and allied subjects. Our college is a forerunner in the field of research and technology in education. In general, the atmosphere in the college has a very sound and soothing effect on the learning environment. The service rendered by the administrative staff of the college is trustworthy and work mentioning. We feel very much proud to be a student of NSS Training College Ottapalam which was founded by Bharata Kesari Shri Mannathu Padmanabhan.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Physical Science	16	213	16
BEd	Natural Science	17	245	17
BEd	Social Science	17	230	17
BEd	Mathematics	17	256	17
BEd	Malayalam	16	223	16
BEd	English	17	123	17
MEd	All	50	35	33
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	25	10	10	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	19	512	8	6	223

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Thorough tutorial sessions and personal engagements To acted as mentor during class room hours and tutorial groups Optional teachers mentor concerned optional students.In addition to that , tutorial groups were functioning in our college.M.Ed as well as B.Ed student teachers were the representatives /members of the group.The grievances proposed by them was presented before staff council and necessary remedies were given.Tutorial group Other than this Tutor is assigned for each batch. Optional teachers Tutorial sessions meeting every third Thursday every month Through peer teaching Tutorial group for teachers 5 s to 10 students are assigned to teachers for tutoring

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
133	22	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	22	0	0	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Sankaranarayanan Paleeri	Assistant Professor	Research fellowshio PMMMNMTT GRI of MHRD
2019	Dr. SURESH KUMAR. K	Assistant Professor	Acquired PhD in Education on 18th March 2019
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	2017-18	14/08/2018	16/10/2018
BEd	EDU	2017-18	08/06/2018	18/07/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Used moodle aaps for conduxtng exans like kahoot or quizzess Model test papers, seminars, assignment , task and performance in sports For CIE,Student performances in assignment,projects and seminars are taken into account.Moreover the performance of students in arts/sports are recorded

individually and group wise/house wise and evaluated accordingly for Co-curricular purposes. Internal exams Task and assignments Projects Assignments Seminars Club activities The internal marks were published in advance

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic monitoring cell prepares plan of action Teacher in charge of exam Prepare timetable Yes academic monitoring committee preparing the academic calendar every year A well planned academic calendar for BEd and MEd students published An academic calendar is prepared during the beginning of the year and published on our college website and try to stick on the dates specified in the calendar for each programs. The link to obtain the calendar is attached her with. <http://online.fliphtml5.com/gzab/lftx/#p47>

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://nsstrainingcollege.blogspot.com/p/curriculum.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MED	MEd	GUIDANCE AND COUNCELLING	32	32	100
EDU	BEd	OPTIONAL	100	100	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://nsstrainingcollege.blogspot.com/p/student-satisfaction-survey-report.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	MHRD	2	2
Major Projects	365	SSA	7	0.73
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Seminar on intellectual property right Patent and Copy right	Social Science	13/11/2018
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
University level rank for PG	Sruthy V P	University	25/04/2019	Student
first prize in the Model Parliament Competition	NSS training Collge	Institute of Parliamentary Affairs, Government of Kerala	14/05/2019	Institution
Best paper presenter	Anjana K	PKM College of Education, Madampam, Kannur	25/02/2019	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	EDUCATION	2	1.3
National	EDUCATION	13	2.3
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	11
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nill	Nill	Nill	Nill
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	0	2	3	4
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ub district level sports competition	DPI	1	32
workshop at SCERT for the preparation of modules for DED students	SCERT	2	0
national level workshop on ICT research tools	FOAROOK TRINING COLLEGE	1	0
visited Poly garden	College palliative care unit	10	100
converted as rescue home	DISTRICT COLLECTOR	2	5
JEEVAKARUNYA SCHOLARSHIP	JEEVA KARUNYA TRUST	1	16
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
first prize in	first prize	Institute of	100

model parliament competition at the state level		Parliamentary Affairs, Government of Kerala.	
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
sub district level school sports	DPI	volunteered in sub district level school sports competition	2	32
Visit to Poly Garden	College palliative care unit	Visit to Poly Garden	10	100
Swachh Bharat programmes	Municipality	Swachh Bharat programmes	1	120
Aids awareness	Health Department	Aids awareness	3	130
ampaign on issues faced by women in the society	Women cell	ampaign on issues faced by women in the society	12	120
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Workshop	Dr K S Sajan	Hosting institution	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship for Teacher Education	7 BED colleges	18/07/2018	31/07/2018	32 Students
Internship	Internship at Schools	21 schools	18/07/2018	12/12/2018	100 Students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate

houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.6	0.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13999	10	20	1	14019	11
Reference Books	0	0	0	0	0	0
e-Books	10	0	10	0	20	0
Journals	27	2	0	0	27	2
e-Journals	20	0	0	0	20	0

Digital Database	2	0	0	0	2	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr Devika R	Elementary education lectures on SWAYAM Platform	swayam	25/07/2018
Dr SankaraNarayanan Paleeri	Teacher education	NRC of SPP University Pune. 4 items	16/10/2018
Dr K S Sajan	SPSS and Research Methodology	Instituitional LMS	21/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	92	3	2	3	2	1	22	20	0
Added	3	0	0	0	0	0	0	0	0
Total	95	3	2	3	2	1	22	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer lab Audio Visual Lab Kazam Apowersoft applications	https://www.youtube.com/user/Sajanvision

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

5	4	0.6	0.5
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computers- provide fast internet facility Library- ask students to maintain register for book reviews - personal reading Laboratories- Make use of the psychology lab, language lab etc for bed students also. Incorporate experiments Sports- indoor stadium Classrooms- provide interactive television Or proper maintenance of smart boards Repair and maintenance should be done properly. 2. Infilbnet in library. 3. Special facility for physically disabled. 4. Systematic disposal of waste. 4. Proper account of visitors should be maintained. Maintaining these academic and support facilities through the policy of decentralised management. A committee headed by a teaching faculty supervising the day today affairs 1. Purchase new types of equipment 2. Multi-purpose Indoor court Repair and maintenance should be done properly. 2. Infilbnet in library. 3. Special facility for physically disabled. 4. Systematic disposal of waste. 4. Proper account of visitors should be maintained. Maintaining these academic and support facilities through the policy of decentralised management. A committee headed by a teaching faculty supervising the day today affairs 1. Purchase new types of equipment 2. Multipurpose Indoor court. Maintaining Stock register Gym FACILITIES for student teachers weakly twice. Regular participation in games Physical Science Laboratory was maintained. lab registers are kept. Physical Science Laboratory involves necessary chemicals /equipment and was recorded in the stock register. The chemicals were used for conducting demonstration classes, micro-teaching classes, science show and for practise teaching purposes. Well-equipped library with ample facilities. Separate reference and reading section. Well equipped computer lab with enough computers for all students in a class.

https://docs.google.com/spreadsheets/u/2/d/e/2PACX-1vRgRns357_2gGVEq4TiIODGRd6WkQTXf2aDfVvLNwnPByGdlkfl1JG4p_Qzf0e0UVWGWfgC6_cnRn9-/pubhtml#

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	ALUMNI PTA Scholarship and SC/ST fund	33	170600
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
womens self defence technique class	06/10/2018	82	Women Cell
One week Workshop	22/10/2018	32	IT Club

on Web 2.0 and e collaboration			
Puppetry workshop	12/12/2018	100	Recreation Club
Bio Psycho Social Issues for teacher trainee	21/02/2018	200	WOMen Cell
remedial coaching	26/07/2018	200	Remedial coaching Cell
Tutorial classses	20/08/2019	240	Tutorial Council
Yoga workshop	27/11/2018	34	Physical education Dept
meditation	13/02/2019	100	Physical education Dep
Personal Counselling and Mentoring	19/02/2019	54	Placement Cell
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Online NET Coaching	54	0	12	0
2019	Campus Placement	0	120	0	23
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Maharishi school, shornur VARIOUS SCHOOLS FROM DIFFERENT PART FROM INDIA	130	26	00	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	2	B ED	EDUCATION	THIS COLLEGE	MED
2018	1	M ED	EDUCATION	CALICUT UNIVER	PH D
2018	4	BED	EDUCATION	CALICUT UNIVERSITY	MED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
SET	20
Any Other	35
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual athletic meet Intramural games fest	INSTITUTIONAL	100
Inter training college Badminton championship	UNIVERSITY	23
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Mock pariament acivities of Ministry of parliament affaires	National	Nill	1	1	TEAM1
2019	KALRI PAYAT	National	1	Nill	34	Muhammed Nishad K
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. Coordinating the activities of various clubs and associations. 2. Conducting various cultural activities and competitions 3. Co-operating and coordinating with faculties in organizing workshops, seminar and other programmes of national and international importance.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1350

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

NSS Training College functions through decentralizing and participative management. The success of an Institution is the result of the co-operative efforts of all who work towards keeping the vision of the Institution. Starting from the Management, to the Principal, Faculty and students, all the stakeholders have a role to play in building the esteem of the Institution. Our Institution focuses on decentralization by extending equal opportunities to all in the functioning of the activities. The Institution has an in-built mechanism for delegating authority and all who work towards a decentralized governance system. The College works with the aim of contributing to academic excellence through quality education by administering inputs to the students. The College plans each academic as well as non-academic event through regular Faculty meetings and student council members and non-teaching staff also represent the student body in various committees. The administration responsibilities have been well segregated among the faculty members and non-teaching staff. There are nearly 46 committees which undertake various college activities and tasks which make the governance of the college decentralized. Also, the staff council is consulted for making important decisions pertaining to the college. The college also has more than 10 cells that are actively involved in several programs. It is ensured that there is all round participation of students and their leadership and organizational abilities are encouraged by giving them formal responsibilities. Faculty members are responsible for supervising and managing the routine activities of the various committees, clubs and cells. The college has a student union that is proactive in bringing the student issues to the concerned authorities and assists in bridging the gap between the staff and the students. The online platforms and social media also helps in this regard. For the smooth conduction of co-curricular and curricular activities and administrative works, our Principal decentralise powers and functions to teaching as well as non-teaching staff. The teacher educators assign various duties of committees among student teachers for the performance of the activities. Managing different activities of clubs and associations ensures decentralised participative management. In all the

committees the participation from the grassroot level is ensured ie, the participation of the students. Head of the institution dispersed the administrative duties to teachers and office staff for effective implementation. Various committees like PTA, purchase, RUSA, Attendance, Discipline, Library etc formed. Class charges are given to teachers and teachers divide academic as well as co-curricular duties among students. The students union and student participation in various clubs ensure decentralisation. For the smooth conduction of co-curricular and curricular activities and administrative works, our Principal decentralises powers and functions to teaching as well as non-teaching staff. The IQAC and staff council Encourages the activities of tutorial group and grievance cell for rectifying the problems if any, between students and staff and grievances of student teachers. Staff Council decisions are based on students needs. The admission Committee is selected during staff meetings for each optional subject. The committee involves teaching as well as non-teaching staff who co-operates and work at different levels. They sit together in

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The Admission of Student teachers for the B.Ed. and M.Ed. courses are strictly as per the norms of the calicut University. The Admission Committee ensures smooth conduct on matters related to admission procedures. The students who were admitted through counseling have their certificates verified and were admitted. Centralised allotment by Government and University for the previous batch and college based merit admission is conducted for the present batch.
Industry Interaction / Collaboration	The interaction is mainly with the Internship Schools. The prime aim is on enhancing the teaching skills through school internship. Invited nearby schools to college to select student teachers for their schools. Teachers interact with nearby Govt/Aided/Unaided colleges, SCERT, CTE, WWFs etc. Clean Kerala mission was conducted in association with Radio Mango FM Radio in Association with pain and palliative care unit, Kerala, women's cell, Jeevakarunya trust, and Kerala Sahithya academy.
Human Resource Management	Participative management and decentralization make the Faculty and Administrative staff to contribute for the upgradation of the Institution. Work is delegated to all. There are

distinct committees Meetings are held regularly for the Faculty and non-teaching staff to enable smooth functioning of the Institutional events Social gathering for functions/programs usually motivate faculties and other staffs. Refresher/ Orientation programme/ workshop notifications were conveyed properly to faculty as well as student teachers. They are encouraged to participate in them. Properly planned and organised sent off and welcome Programs were offered for staff. Using the social media to the maximum possible extent to communicate with the stakeholders on academic and administrative matters. Placement cell activities

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure / Instrumentation Collected more pdf books and disseminated to students- The physical facilities are maintained. ICT and other equipment are also maintained well. New classrooms were created for M.Ed course. Computers were purchased to replace old ones.A conference hall is in building stage .Two new water coolers provided for students. Planning to build ramp for differently abled students. Workshops, seminars, regular use of ICT in classrooms contributed to enhancement of teaching -learning. So many national seminars and invited lectures were conducted by various clubs in collaboration with college IQAC. The procedure for online admission procedure is refined by nodal officer. Information from application forms for admission was used for filling up of University Registration and Examination Forms. The admission procedure involves all staff members. The Library Advisory Committee meetings are held twice a year to discuss matters pertaining to the functioning of the library. All the laboratories have facilities for practical work and stock registers are regularly updated

Research and Development

The members of the Research Committee focus on maintaining high research standards. Faculty members are encouraged to undertake research projects, both major and minor to maintain the quality of research. Seminars on Research Methodology, SPSS, Publication of articles in journals

were done. The PG department fosters spirit of research by encouraging students to indulge in research-oriented curriculum. Research proposal presentations, Paper presentations by Student teachers in National/State/International Seminars were done. Teachers Students published Journal/Edited book articles. Web-based teaching and learning were incorporated by making use of the online instruction resources. Team teaching to provide the combined expertise of faculty making use of variety of blended learning approaches. Our college published journals and newsletters. Papers are presented by Faculty in National and International Conferences and Workshops.

Examination and Evaluation

Continuous and Comprehensive Evaluation to ascertain whether all the objectives have been attained is followed in our college. The academic calendar prepared at the beginning of the year incorporates the dates for the conduction of model exams and final Semester Examination. As per the directions of the University, standardised practices of semester examinations are followed in the College.

- For Internal Assessments, different types of evaluation methods are followed by faculty members in different departments as per the guidelines of the Calicut University.
- Seminars, presentations, class tests, assignments and case study analysis were used as part of continuous evaluation.
- A few faculty members act as external evaluators in other colleges of the University of Calicut.
- Some senior faculty members Performed the role as convener/member of paper setting committees at the University of Calicut by setting question papers for the examinations.
- The examination process in the college has been made more efficient and simpler for the students. The seating plans were sent online to the students before exam to help them take their seats early and Not to lose time and also to prevent chaos. To enable students to improve their internal grades, re-tests and re submission of assignments is encouraged. For the objective evaluation of assignments, projects, seminars and other practical works,

specific criteria were formulated. To ensure transparency in the internal evaluation, internal marks were displayed. The institution has formulated an Observation Schedule for the assessment of practice teaching lessons. Peer evaluation based on the observation schedule was conducted by Student teachers during teaching practise, micro teaching and link practise sessions. Direct grading system was changed to Absolute grading system. Objective Type Questions were not included. The College has an Academic Monitoring Cell to evaluate the achievement of students performance. The cell examines and evaluates the extent and degree to which the goals are achieved. Various class tests, model tests and student focused activities were conducted.

Teaching and Learning

Our College makes provision for ensuring that all the expected outcomes of student teachers are realized by using a wide variety of instructional approaches and school internships. For curriculum transactions, the following strategies were used: 1. IT enabled teaching. 2. Response to Intervention (RTI) Model 3. Multi - Sensory Approach 4. Workshops 5. Debate and Discussion. Brainstorming Sessions 7. Demonstration Classes. Online teaching groups are formed. smart classes are adopted. SPSS, ICT Workshops/ Seminars are organised. Video tutorials and podcasts were utilized. Research proposal presentations were conducted. MOOC platform online tutorial, Setting up of smart classrooms and linking it to the classrooms and laboratories, remedial coaching present. Participatory learning using Blogs, which ensures learning is an interactive manner through the use of Blogs developed by the faculties and students. Various class tests, model tests and student focused activities were conducted.

Curriculum Development

The College maintains Quality education by adopting the guidelines of the Calicut University, Grants Commission (UGC) National Council for Teacher Education (NCTE), National Assessment and Accreditation Council (NAAC) and other related statutory bodies. The curriculum for the B.Ed M.Ed and Ph.D programmes are designed

according to the norms of NCTE and Calicut University. Curriculum revision starts at the Faculty level, where the Faculty handling the courses, make the necessary changes and the Revised Curriculum is placed in the Board of Studies. After scrutiny it is submitted before the Academic Council and finally before the Governing Body.

Representatives from the Industry, Educationists, UGC nominee, University representative and State Government nominee comprises the Academic Council and Governing Body, in addition to the Faculty members. Hence, for the Curriculum to be designed ,a multi-stage scrutiny is adopted. The Teaching faculty of the college has always played a significant role in curricular design and transaction. Teachers have been participating at various levels in curriculum designing and discussion. Our senior teachers have consistently worked as members of the Board of Studies and other academic bodies of University OF Calicut. They have participated in various Seminars/conferences and Workshops and presented papers and board members acted as resource persons also.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Online Feedback from student teachers were collected for making necessary upgradation of activities. The college has an online feedback system which it utilizes to take feedback from students and teachers regarding the teaching-learning process and college infrastructure. Suggestions were invited from them for identification of issues and to support continuous improvement. The feedback is mailed to the concerned personnel and reformative measures were implemented with their consultation. The fund utilisation is monitored by the management using online mode.
Administration	e_governance is the use of ICT for planning and implementing activities. Most of the college activities were ICT based. Integration of ICT in our college enhances overall administration. It is cost-effective and easy to access. It helps smooth transitions of ideas/ information

between our college and other agencies.

NSSTC Ottapalam has various requirements that include computerised processes such as registration of seminars, admission B. Ed and M. Ed, student information, Club activities especially IT Club, time table, attendance, library functions, salary disbursement, examination portals, performance _mark lists and grades. Moreover, Social Media Champion publish updates of ongoing college events through WhatsApp, Twitter, Facebook, Instagram etc. Digital lesson plans, Seminar/ Assignments were submitted to teacher educators through email. The College website displays notice before admissions and reports of recent event recorded by faculties and students. Blog is digitally maintained to ensure quality enhancement. Staff attendance recorded through a punching machine and it is published through the college website. Biometric/ digital attendance for students- Attendance of B.Ed. M.Ed. Students are recorded through separate punching machines and published through college websites verified by the students

Finance and Accounts

Students' grants are transferred and processed with the help of e grants software. Teachers' salary is processed using software known as SPARK. Online Salary disbursement, scholarship distribution, Project funds release, quotation for lab/equipment purchase, PTA fund Distribution were done. The financial audits of our college were systematically described and audited. The purpose of internal as well as external financial Audits was to analyse whether the maintenance of financial records in our college were done appropriately or not. The external audit was done by a group of audit members from Deputy Directorate that helps our institution to take corrective actions if any. Quality management between external audits presents the procedure of internal audits by administrative staff members. The help of teaching staff was also sought in some cases. The external audit group first evaluate the necessary improvements made as per their suggestions given in the previous year. If no improvements are found, the quality deviation must be reported.

	Internal administrative members should take into account those remarks and took corrective measures.
Student Admission and Support	Online application form of university and the obtained list was scrutinised and students were admitted from the list. Their biodata was collected from online forms using QR code scanning. Then the students were provided online support whenever they need it. Many teachers give online digital class using Google classrooms or EDMODO.
Examination	College-based examinations were conducted in electronic media. Online Kahoot based assessment and Quizizz based tests were conducted. The marks of the examinations were published on college website. The application for the university examination is processed in an online way. The hall tickets for the examinations were downloaded and processed from the university website in our college office.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.Sunilkumar	PFMS training	PFMS TRAINING AUTHORITIES	3000
2018	Dr.Sunilkumar	attending RUSA meeting	RUSA GOVERNING BODY KERALA	4000
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Teachers Day Celebrations	na	05/09/2018	05/09/2018	22	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course on Right to information and human rights	3	31/10/2018	09/11/2018	6
Online Refresher Course Swayam	5	22/08/2018	20/09/2018	30
Orientation program at school of education at Central University, Kasargod	2	05/09/2018	04/10/2018	30
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF SLI GIS Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance	GPF SLI GIS Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance	e grant scholarships and merit awards Scholarships • Financial aid Medical aid by College doctor • Tuition fee waived for those who need cash prizes,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular auditing by management and government is conducted in our college. Financial support and Advise for the academic and administrative betterment. Periodic-evaluation by PTA on the functions and college regarding academic and non-academic Appraisal from guardians are also sought. Alumni also provide cash awards to meritorious students. Networking infrastructure development, expenses for internal and practical examinations and Resource classes, community living camp, record books etc met by PTA.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Regular auditing by management and government is conducted in our	14000	student scholarships

college. Financial support and Advise for the academic and administrative betterment. Periodic-evaluation by PTA on the functions and college regarding academic and non-academic Apprai

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC
Administrative	Yes	GOVT-DD	Yes	PTA-MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Approval to start any new initiatives, Purchase of Library books, PTA actively involved in all activities of the college. PTA give scholarships to the meritorious students of all classes in every year. PTA provide financial support to conduct seminars and conferences. PTA also give enough support to develop infra structural facilities of the college.

6.5.3 – Development programmes for support staff (at least three)

conferences, seminars , short term courses and online classes Faculty development programmes-IT based by faculties. Orientation and refresher courses. ICT workshop , poster making class

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research Centre Started. Initiative for Journal Publication, IT oriented training Processes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	DIGITAL DATA COLLECTION AT THE TIME OF ADMISSION	25/06/2018	25/06/2018	28/06/2019	35

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women cell inauguration	18/09/2018	19/09/2018	120	5
WOMEN CELL CINEMA	06/12/2018	06/12/2018	125	10
women's self defence technique class	06/10/2018	06/10/2018	111	10
a talk on Bio Psycho Social Issues	21/02/2019	21/02/2019	125	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. there is a well functioning energy club in the college 2. State / national level seminars are conducted yearly on energy conservation topics 3. Inter-collegiate Quiz essay competition on energy conservation topics is conducted every year to raise awareness. 4. Posters promoting energy conservation and promoting the college as a model for energy conservation is posted in various spots in the college. 5. Handy stickers are posted next to switches, water pipe etc. to remind everyone of energy conservation. 6. Energy efficient LED CFL bulbs and tubes are used in the college campus. 7. Audit of monthly use of electricity across various college buildings is done. 8. College purchases energy efficient laptops, printers and other electronic equipments. 9. College invites local experts such as K.S.E.B. engineers to deliver classes on energy conservation topics in the campus. 10. During the teaching practice, student teachers are given special training to teach the importance of energy conservation topics to school students. 11. The college students are encouraged to switch to energy efficient LED / CFL bulbs, tubes, electrical and electronic devices at home. 12. When Government launches energy efficient schemes and initiatives, students are encouraged to make use of them, such as free LED bulbs etc. 13. College observes world energy day every year. (October 11)

Action plan.

1. College has requested K.S.E.B. to provide solar installation at the college. 2. The college plan to install solar powered lights in the campus. For community. 1. Each of the students visits 10 houses and gives short speeches pamphlets on energy conservation topics to raise awareness. They also do an energy auditing at the houses. 2. When Government launches energy efficient schemes and initiatives, local community is encouraged to make use of them, such as free LED bulbs etc. 3. Students of this college do conduct classes for the local community on energy conservation topics to raise awareness. 4. College provides classes to Community on the importance of rain water harvesting, water conservation and the damages resulting from use of bore well. Energy club is active in our college and always provide conscientisation to the students for energy conservation

Inauguration of Haritha Nature Club 2018 was conducted today at the college auditorium. College Principal Dr. Lakshmi K Nair presided over the function. The chief guest of the day Sri.

James N J, Director, Green Habitat, Guruvayur, formally inaugurated the functions of Nature club this year. Faculty members and Co ordinators of the Nature club Dr Mridula K, Smt. Sethu S Nath, Smt. Remya K., and student representative Ms. Vysruthy K., felicitated the function. Ms. Sreekala K. Secretary, Haritha Nature Club and Ms. Nivya U C President, Haritha Nature Club delivered the Welcome address and vote of thanks respectively. The inaugural session was followed by a talk on the topic Preservation of Bio-diversity by the chief guest.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	3
Rest Rooms	Yes	5
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	3	3	27/07/2018	1	JEEVA KARUNYA SCHOLARSHIP	1	225
2018	3	3	16/08/2018	10	RESCUE HOME CAMP	5	300
2018	3	3	29/10/2018	1	PAIN AND PALIATIVE CARE UNIT	2	250
2019	1	1	20/02/2019	1	College palliative care unit visited Poly garden	1	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Curriculum and instruction is based on Human Values and Professional Ethics	08/08/2018	Curriculum and instruction is based on Human Values and Professional Ethics
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
JEEVA KARUNYA SCHOLARSHIP	18/07/2018	19/07/2018	320
PROVIDED RESCUE HOME FOR FLOOD AFFECTED	16/08/2018	26/08/2018	250
HUMAN RIGHTS FORUM INAUGURATED	01/10/2018	01/10/2018	200
GANDHIJAYANTHI	01/10/2018	01/10/2018	251
AIDS DAY OBSERVANCE	06/12/2018	06/12/2018	200
CONDOLENCE MEETING FOR PULWAMA SOLDIERS	20/02/2019	20/02/2019	214
Visit to Poly Garden	20/02/2019	20/02/2019	95
palliative day pledge	19/02/2019	19/02/2019	216
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Strict instructions to students for not bringing plastics Planting trees Nature club activities Observing days of environmental importance Plastic free campus. For seminar and commission purposes, steel plates/glasses were served. Plastic free campus Campus beautification Vegetable and herbal garden, a talk on the topic Preservation of Bio-diversity by the chief guest. The session concluded with the distribution of prizes for the winners of poster and documentary making competitions conducted as a part of Ozone day observance. The Haritha Nature Club in connection with extension activities of NSS training college Ottapalam, distributed seeds to teachers and student teachers in association with Karshakasree affiliated to National Seed Corporation on 10 th July 2019. Students themselves created short films or documentaries for the Awareness of the importance of ozone and Ozone day. They also created Posters for the same purpose.</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>1.Title of the programme Social Welfare activity in association with local government (municipality) – Clean Nila project and constructing check dam Objectives of the practice to clean river Nila near Ottappalam area • to realise the depth of drought and its impact in the society • to get first-hand experience on how rivers are being exploited • to realise the role of river as a life supporter and its interconnection with human civilization • to arrive at possible solutions for protecting river and overcome water scarcity • to keep river alive • to develop eco- friendly attitude and social commitment • to develop environmental awareness among student teachers The context NSS Training College at the heart of Ottapalam has always actively participated in the</p>

endeavours of its local community. Problems and issues of common people in its local surroundings has always been considered as the problem of institution giving due importance in attending it. River Nila or Bharatapuzha is 3 kilometre away from the college and is a major source of water for surrounding towns nearby. During the month of February this water resource gets reduced to a narrow stream resulting in drought which adversely affect the life of its nearby dwellers. During March, April and May till the arrivals of monsoon rains people faces severe water scarcity. The practice To find a temporary solution to this issue, the students of NSS Training College, Ottapalam together with the cooperation of Ottapalam municipality, constructs 'Tadayana' or Check dams across the river to store, conserve and reserve the flowing water for the summer months. For the last few years temporary bund is being constructed by sand sacks with the initiation and cooperation of our students and faculty across the river. The river premises are cleaned by removing the plastic wastes and other non-degradable materials. The prospective teachers actively participate in this effort. Other than rendering a service in this endeavour they ensure their role as a contributing member of the society. They get the first-hand experience of how the rivers are being exploited by human beings which are the main resources of human survival and the reasons for drought. Being teachers they are responsible to impart eco-friendly attitude in their students. An oath is taken by the student teachers that they will never be a cause for the exploitation of rivers and will do their best to resist this exploitation. Evidences The first hand evidence is the river water being available to the people from the check dam during summer months. The student teachers participated in the program, as having the first- hand experience of how river are being exploited transacts the need and importance of river in the life of living beings to the students at schools during their practice teaching sessions. Problems encountered and resources required Though the student teachers whole heartedly participate in the endeavour, it is strenuous for the students to fill the sacks with sand and carry it to the site where check dam is constructed. Some students who have health issues find it difficult to work in hot sun. But to a certain extent these hurdles are overcome by the mere thought of the noble cause behind it. Most often after a few days it is heard that the sand sacks disappear from the site, the solution of which is not within our reach.

2. Title of the programme Two day National Seminar on "Academic accommodation of the Children With Special Needs - Trends, Challenges and Policies" Objectives of the practice

- Give an exposure to the various academic accommodation of the CWSN to the prospective teachers and teacher educators
- Equip our future teachers to identify and assess children with special needs
- Help the teacher educators to develop an insight into the academic accommodations and intervention programmes for CWSN
- Enable the school teachers to shoulder the responsibility of catering to the academic needs of CWSN
- Intends a psychological, educational and social perspective on the academic improvement of CWSN
- Critically evaluate the current trends in the academic accommodations for CWSN
- Inquire into the challenges that persist in the academic accommodation of CWSN
- Analyse the existing policies in favour of the education of CWSN in India
- Understand the loop holes and the gaps which exists in the academic accommodation of CWSN
- Suggest Policies and measures to improve the academic accommodation of CWSN

The context The college has been conducting national seminars on inclusive education with financial assistance of UGC and ICCSR in the year 2012 2016 in continuation to this a two day national seminar was conducted on the topic "Academic accommodation of the Children With Special Needs - Trends, Challenges and Policies" on 28 29 th may 2019

The practice To understand the needs of CWSN and in attempts to accommodate CWSN in classroom, faculty often faces the dilemma of how to balance the rights of CWSN with the academic integrity of a course of study. The dilemma remains - "what is an appropriate accommodation in the classroom?". In support of providing reasonable academic accommodation of CWSN the seminar

will make a discussion on the appropriate academic accommodation of CWSN. For this purpose NSS Training college had conducted two day national seminar on "Academic accommodation of the Children With Special Needs - Trends, Challenges and Policies" on 28 29 th may 2019. Evidences There was a very good participation in the national seminar , there were more than 60 registrations for the participation in the seminar. The seminar was a huge success Problems encountered and resources required Problems were encountered in executing and organising such a huge national seminar.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nssce.org>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

A professional training on ICT for students. Several Google apps were introduced in this workshop. 25 students actively participated in the workshop. An editing software audacity was presented for them. Students were actively involved in the collaborative work for the preparation of the workshop report using google docs. Various techniques for preparing each MS office software were provided. The workshop was a good opportunity to brush up on the contents practiced before. A software to create a quiz was introduced which is called "Kahoot". A quiz program was also conducted based on the topics discussed in the workshop. By participating in that we could understand how interesting we could make our teaching-learning experience effective and enjoyable by including such software in our teaching. Many other useful apps were also introduced. One of them was Samagra, which is the government educational portal where we can get text books of any medium and of any classes. Audacity, a software used for sound editing. Photoshop, a software used for image editing. DU recorder, this software can be used to record our voice and video synchronizing with the PowerPoint presentation that we have already created. Classroom, which works as a digital classroom Anydesk, is an app which is similar to the TeamViewer which is used in systems where a user can access another system or a mobile phone which is at any distance. Pocketbook, an App in which all the documents are collected and brought down to a single app and we can use it as a digital book. App4statistics is an app that helps with statistical learning. Photomath is awesome software by which we can scan a problem that is on paper and that provides us with the answer. Some of the apps that we require in our daily life were also introduced. Some of them include a duplicate file fixer which helps us to fix the duplicate files that are there in our mobile and occupies more space this app delete all the other duplicate file. A call scheduler is an App in which we can schedule a particular time to call a particular person. Paytm is a very useful app where we can pay from anywhere. Where is my train is an app in PlayStore which helps us to know where the train has reached and their usages were also discussed. Introduction of such useful apps were so resourceful for us.

STUDENTS BLOG ADDRESSES

- 1.Aarsha.A.V.P aarshasreenath.blogspot.com
- 2.Ajitha.M ajivrindhavan.blogspot.com
- 3.ARJUNKRISHNAN.S.V arjunumamayum.blogspot.com
- 4.Aswathi.P.R praswathIshinu.blogspot.com
- 5.Dhanway.T nandhunidak.blogspot.com
- 6.Hari.V.R vrhari96.blogspot.com
- 7.Manu R Krishnan manuunlimited.blogspot.com
- 8.M.Reshma reshmaappu.blogspot.com
- 9.Naseera nasiadhi.blogspot.com
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- 14.Reeba.A.B reeb1.blogspot.com
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- 19.Shalini.T aadhis2.blogspot.com
- 20.Sherina.K.A

kinaavsa.blogspot. com 21.Soumya Gopinath.K sowvip.blogspot.com 22.Sruthi.S
sruthisan.blogspot.com 23.Sumithra Nair sumipranavam.blogspot.com
24.Trofiriya.R trofiriyaaram.blogspot.com 25.Vidhu Vijayan.C
vidhucpy.blogspot.com

Provide the weblink of the institution

<https://nsstrainingcollege.blogspot.com/2018/10/one-week-workshop-on-web-20-and-e.html>

8.Future Plans of Actions for Next Academic Year

Plan to conduct online certificate courses Students imitative for organising programmes... invited classes on different pedagogical developments... community relationship development... SMART CLASSROOMS ICT BASED TEACHING LEARNING PLASTIC FREE CAMPUS ENVIRONMENT FRIENDLY CLASSROOMS Plastic Free Campus Smart Board ICT based Resources MOOC based platforms Journal Advanced Research rooms Undertaking more research on preparing and validating e-content packages on various areas of teacher education stablishing linkages with various national and International agencies in the field of teacher education. Qualitative improvement through innovative strategies