Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**N. S. S. TRAINING COLLEGE**
Name of the head of the Institution	**DR LAKSHMI K NAIR**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04662244359**
Mobile no.	**9496354916**
Registered Email	**nsstcottapalam@gmail.com**
Alternate Email	**principalks914@gmail.com**
Address	**PB NO 3 TB ROAD OTTAPALAM**
City/Town	**OTTAPALAM**
State/UT	**Kerala**
Pincode	**679101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR KS SAJAN**
Phone no/Alternate Phone no.	**09400404228**
Mobile no.	**9496354916**
Registered Email	**sajanemail@gmail.com**
Alternate Email	**drsajan@ymail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://nsstrainingcollege.blogspot.com/p/iqac-2013-14.html
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://online.fliphtml5.com/gzab/srwx/#p=1

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**3**	**2005**	**01-Jun-2005**	**31-Dec-2012**
2	**A**	**3.36**	**2016**	**01-Jun-2016**	**29-Feb-2020**

6. Date of Establishment of IQAC	**30-May-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Online examination for M Ed 2017-19 Batch First	**04-Oct-2017** **1**	**25**

Semester		
Academic discussions in connection with EPC in Modified curriculum	19-Oct-2017 1	8
Ugc iqac nsstraining college Curriculum orientation workshop	26-Oct-2017 1	260
bLOOD dONATION cAMP	28-Sep-2017 1	9
Resource sharing	17-Sep-2017 1	100
ICT WORKSHOP FOR MED 2017-19 BATCH	21-Aug-2017 5	25
WORLD ENVIRONMENT DAY	04-Jun-2017 1	225
international yoga day	21-Jun-2017 1	100
Participated in the meeting conducted by University	22-Jun-2017 1	2
CONGRADULATING STUDENTS WHO GOT SCHOLARSHIPS AWARD	23-Jun-2017 1	1

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Seema Menon KP	National seminar	ICSSR	2017 7	200000
Dr SankaraNarayanan Paleeri	MINOR PROJECT	ICSSR	2017 365	140000
DR MRIDULA K	MAJOR PROJECT	SSA	2017 365	219000
[View Uploaded File](#)				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**12000**
Year	**2017**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Acted as a teacher resource centre for nearby teacher education colleges Conduct teacher training programs for nearby colleges and schools Development of a digital lounge for Students Conducted National seminars on Handlooms Teaching with Technology workshops • COMPLETION OF Projects • Conduct of Seminar

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Proposed to conduct proper sendoff for teachers who transferred from the college as well as students 2. Decided to conduct various days of importance like Yoga Day Blood Donors Day world environmental day AIDS Day Cancer day Science Day National Pi day human Rights Day etc 3. Decided to enhance the use of ICT in not only in teachinglearning process Like online classes Webinars online examination but also in administration as well as cocurricular activities Like arts festival magazine release 4. Plan to create some online classes for students as well as faculties of nearby colleges 5. Decided to share maximum our resources like infrastructure as well as faculties for the development of the community. 6. Decided to conduct National seminars and workshops 7. Decided to Speed up the plan to get a research Centre for college 8. Motivate faculty to submit proposals to get	**1. Conducted proper sendoff for teachers who transferred from the college as well as students 2. Conducted various days of importance like Yoga Day Blood Donors Day world environmental day AIDS Day Cancer day Science Day National Pi day human Rights Day etc 3. Enhanced the the use of ICT in not only in teachinglearning process Like online classes Webinars online examination but also in administration as well as cocurricular activities Like arts festival magazine release 4. Conducted some online classes for students as well as faculties of nearby colleges 5. Shared maximum our resources like infrastructure as well as faculties for the development of the community. 6. Conducted several National seminars and workshops 7. Motivated faculty to submit proposals to get sponsored projects 8. Built strong relationships with government entities and the**

sponsored projects 9. • Build strong relationships with government entities and the community organisations to support educational and career pathways 10. • Prepare students as responsible citizens of democratic India by conducting mock parliament 11. • Enhance resource sharing among community through different exhibitions and fairs 12. • To increase the use of modern and innovative teaching aids for effective teaching and learning process 13. • To Introduce digital work diary and digital notice board 14. • To organise seminars or workshops on the use of ICT in qualitative teaching and learning 15. • Enhance different club activities to the campus and society 16. • To arrange special programmes for students on days of importance of the year

community organisations to support educational and career pathways 9. Conducted mock parliament 10. Enhanced resource sharing among community through different exhibitions and fairs 11. Implemented the use of modern and innovative teaching aids for effective teaching and learning process 12. organised seminars or workshops on the use of ICT in qualitative teaching and learning 13. Enhanced different club activities to the campus and society 14. Arranged special programmes for students on days of importance of the year

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	13-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

ICT Lab works /web-based web 2.0 groups/ Interactive Boards/ ICT Workshops on Multimedia and Blog creation/Shared teaching/Field Study for Local history development/Online Assignment submission The Teaching faculty of the college has always played a significant role in curricular design and transaction. Teachers have been participating at various levels in curriculum designing and discussion. Our College jointly conducted a workshop for Restructuring of

Curiiculum Jointly with BOS University of Calicut. Our senior teachers have consistently working as chairman and members of Board of Studies and other academic bodies of Calicut University. For curriculum transaction, the following strategies were used: 1. IT enabled teaching. 2. Response to Intervention (RTI) Model 3. Multi - Sensory Approach 4. Workshops 5. Debate and Discussion. Brain Storming Sessions 7. Demonstration Classes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
SPSS	nil	05/03/2018	1	data analysis	Statistical package
academic writing	nil	06/03/2018	2	academic writing	to create journal articles

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	optional 6	01/06/2017
MEd	Guidance and Councelling	01/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MEd	Teacher eduaction	25
BEd	Teaching practice	100
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The obtained feedbacks are analysed and given to the appropriate faculty members of staff where the feedback is originally located. Monitor the activities later tour sure whether the feedback has been utilised effectively for the betterment of the functioning of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	PS	16	200	16
BEd	MALAYALAM	16	230	16
BEd	SS	17	156	16
BEd	MATHS	17	230	17
BEd	ENGLISH	17	210	17
BEd	NS	17	220	17
MEd	ALL	25	120	25
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	25	10	10	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
22	17	213	8	6	122
View File of ICT Tools and resources					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutorial group for teachers 5 s to 10 students are assigned to teachers for tutoring

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
125	22	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	21	1	1	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	2016–17	18/07/2017	29/08/2018
BEd	EDU	2016–17	08/06/2017	14/08/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Online examination, grading using EDMODO To enable students to improve their internal grades re-tests and re-submission of assignments is encouraged. ??For the objective evaluation of assignments, projects, seminars and other practical works, specific criteria are formulated. To ensure transparency in the internal evaluation, internal marks are displayed. ??The institution has formulated an Observation Schedule for the assessment of practice teaching lessons. ??Peer evaluation based on the observation schedule is conducted by students during teaching evaluation. ??Online examinations are conducted ??The direct grading system was changed to Absolute grading system ??Objective Type Questions were removed from the Question Paper.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared during the beginning of the year and published on our college website and try to stick on the dates specified in the calendar for each programs. The link to obtain the calendar is attached her with. http://online.fliphtml5.com/gzab/srwx/#p44

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nsstrainingcollege.blogspot.com/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EDU	BEd	OPTIONAL	100	100	100
MED	MEd	GUIDANCE AND COUNCELLING	25	25	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nsstrainingcollege.blogspot.com/p/student-satisfaction-survey-report.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	365	SSA	720000	219000
Minor Projects	365	ICSSR	323250	140000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on awareness on Handloom	EDUCATION	14/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
COLLEGE TOPPER	PG COURSE	COLLEGE	22/08/2018	EDUCATION
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
EDUCATION	**2**

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	**EDUCATION**	**28**	**3.2**

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	**5**

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**10**	**12**	**20**	**22**
Presented papers	**5**	**8**	**12**	**10**
Resource persons	**1**	**3**	**5**	**8**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RESOURCE CLASSES	IMG/COLLEGIATE EDUCATION/UNIVERSITIES	3	0
NILA CLEANING	MUNICIPALITY	12	100
RESOURCE CLASSES	HERI	1	0
LITERACY CLASS	STATE LITERACY MISSION	1	0
CLEANING	POLITICAL ORGANISATIONS	1	0
VOLUNTEERS FOR SCIENCE FAIR	DPI	1	10
BLOOD DONORS	VALLUVANAD HOSPITAL	1	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
SCIENCE FAIR	DPI	VOLUNTEERS FOR SCIENCE FAIR1	1	10
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
RESOURCE CLASS FOR RESEARCH	1	MUTUAL	1
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
HERI	**25/04/2017**	**RESEARCH**	**1**
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	**0**

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	**Partially**	**2.0**	**2013**

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
DR MRIDULA K	**LANGUAGE LEARNING**	**SWAYAM**	**10/01/2018**
DR SANKARANARAYANAN PALEERI	**ARPIT**	**SWAYAM**	**21/03/2018**
DR KS SAJAN	**RESERACH**	**INSTITUITIONAL**	**20/06/2017**

METHODOLOGY	LMS	

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	92	3	2	3	2	1	22	20	0
Added	0	0	0	0	0	0	0	0	0
Total	92	3	2	3	2	1	22	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
clab kazam software	https://www.youtube.com/user/Sajanvision/videos

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
3	1	1	1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Computers- provide fast internet facility Library- ask students to maintain register for book reviews - personal reading Laboratories- Make use of the psychology lab, language lab etc for BEd students also. Incorporate experiments Sports- indoor stadium Classrooms- provide interactive television Or proper maintenance of smart boards Repair and maintenance should be done properly. 2. Inflibnet in library. 3. Special facility for physically disabled. 4. Systematic disposal of waste. 4. Proper account of visitors should be maintained. Maintaining these academic and support facilities through the policy of decentralised management. A committee headed by a teaching faculty supervising the day today affairs 1. Purchase new types of equipment 2. Multi-purpose Indoor court Repair and maintenance should be done properly. 2. Inflibnet in library. 3. Special facility for physically disabled. 4. Systematic disposal of waste. 4. Proper account of visitors should be maintained. Maintaining these academic and support facilities through the policy of decentralised management. A committee headed by a teaching faculty supervising the day today affairs 1. Purchase new types of equipment 2. Multi purpose Indoor court

https://docs.google.com/spreadsheets/u/2/d/e/2PACX-1vRgRns357_2gGVEq4TilODGRd6WkQTXf2aDfVyLNwn

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**SC/ST FUND**	**24**	**104600**
Financial Support from Other Sources			
a) National	**0**	**0**	**0**
b)International	**0**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	**ONLINE NET COACHING**	**25**	**0**	**6**	**0**
2018	**CAMPUS PLACEMENT**	**0**	**33**	**0**	**10**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
VARIOUS SCHOOLS FROM DIFFERENT	**35**	**12**	**Nill**	**0**	**0**

PART FROM INDIA					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	5	B ED	EDUCATION	CALICUT UNIVERSITY	M ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	5
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ALL SPORTS	COLLEGE	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	JUNIOR FELLOWSHIP	National	0	1	000	DEEPTHI PS
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A career counselling and guidance counselling cell is functioning in the college. Demands for teachers from nearby schools are notified through bulletin boards. Campus placement is conducted by the cell.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1230

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :
2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

For the smooth conduction of co-curricular and curricular activities and administrative works, our Principal decentralise powers and functions to teaching as well as non_teaching staff .The teacher educators assign various committees among student teachers for the performance of the same.Managing different activities of clubs and associations through decentralised participative management.In all the committees the participation from the grassroot level ie ensured the participation of the students Head of the institution dispersed the administrative duties to teachers and office staff for effective implementation. Various committees like PTA, purchase, attendance, discipline etc formed. Class charges are given to Teachers and teachers divide duties among students The students union and student participation in various clubs ensure decentralisation. For the smooth conduction of co-curricular and curricular activities and administrative works, our Principal decentralises powers and functions to teaching as well as non_teaching staff. The teacher educators assign various committees among student teachers for the performance of the same.Encourage the responsiveness of tutoring committee and grievance committee for improving the conditions of students and staff. Staff Council decisions are based on students needs.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Centralised allotment by Government and University for the previous batch and college based merit admission is conducted for present batch.
Industry Interaction / Collaboration	Invited nearby schools to supply teachers for their schools. Teachers interact with nearby colleges, Commissioner of Govt Examination, SCERT, CTE, WWFs etc. Clean Kerala mission was conducted in association with Radio Mango FM Radio. Associated with pain and palliative care unit, Kerala women's cell, Jeevakarunya trust, and Kerala Sahithya academy
Human Resource Management	Social gathering to motivate faculties and other staffs – Orientation programme workshops ac are conveyed properly to faculty as well students. They are encouraged to participate in them. Proper sent off and welcome programs for staff

Curriculum Development	The Teaching faculty of the college has always played a significant role in curricular design and transaction. Teachers have been participating at various levels in curriculum designing and discussion. Our senior teachers have consistently working as members of Board of Studies and other academic bodies of University OF CALICUT. Particiapted in various Seminars and Workshops
Teaching and Learning	For curriculum transaction, the following strategies were used: 1. IT enabled teaching. 2. Response to Intervention (RTI) Model 3. Multi - Sensory Approach 4. Workshops 5. Debate and Discussion. Brain Storming Sessions 7. Demonstration Classes. Online teaching groups are formed smart classes are adopted. SPSS ICT Workshops Seminars are organised. Video tutorials and podcasts are utilized .Research proposal presentations conducted
Examination and Evaluation	To enable students to improve their internal grades re-tests and re-submission of assignments is encouraged. ??For the objective evaluation of assignments, projects, seminars and other practical works, specific criteria are formulated. To ensure transparency in the internal evaluation, internal marks are displayed. ??The institution has formulated an Observation Schedule for the assessment of practice teaching lessons. ??Peer evaluation based on the observation schedule is conducted by students during teaching evaluation. ??Direct grading system was changed to Absolute grading system ? ??Objective Type Questions was removed from the Question Paper.
Research and Development	Seminars on Research Methodology, SPSS, Publication of articles in journals The PG department fosters spirit of research by encouraging students to indulge in research oriented curriculum. Research proposal presentations, Paper presentation by students in National Seminars- out of state also. Teachers Students published Journal articles
Library, ICT and Physical Infrastructure / Instrumentation	Collected more pdf books and disseminated to students- The physical facilities are maintained. ICT and other equipments are also maintained

well.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	Online application form university and the obtained list was scrutinised and students were admitted from the list. Their biodata was collected using online forms using QR code scanning. Then the students were provided online support whenever they need. Many teachers give online digital class using Google classrooms or EDMODO.
Planning and Development	The fund utilisation is monitored by the management using online way
Finance and Accounts	Students grants are transferred and processed with the help of e grants software. Teachers salary is processed using software known as SPARK. Salary disbursal scholarship distribution, Project funds release, ...quotation for lab/equipment purchase, PTA fund distribution. The financial audits of our college are systematically described and audited. The purpose of internal as well as external financial audits is to analyse whether the maintenance of financial records in our college appropriately or not. The external audit was done by a group of audit members from Deputy Directorate that helps our institution to take corrective actions if any. Quality management between external audits presents the procedure of internal audits by administrative staff members. The help of teaching staff also sought in some cases. The external audit group first evaluate the necessary improvements made as per their suggestions given in the previous year. If no improvements are found, the quality deviation must be reported. Internal administrative members should take into account those remarks and took corrective measures.
Examination	College-based examinations were conducted in electronic media. Online Kahoot based assessment and Quizizz based tests are conducted. The marks of the examinations were published on college website. The application for the university examination is processed using an online way. The hall tickets for the examinations were downloaded and processed from the university

	website in our college office
Administration	e_governance is the use of ICT for planning and implementing activities. Most of the college activities are ICT based. Integration of ICT in our college enhances overall administration. It is cost_effective and easy to access. It helps smooth transitions of ideas informations between our college and other agencies. NSSTC Ottapalam has various requirements that include computerised processes such as registration of seminar s, admission _B. Ed and M. Ed, student information, Club activities especially IT Club, time table, attendance, library functions, salary disbursal, examination portals, performance _marklists and grades ..Moreover Social Media Champion publish update ongoing college events through Whatsapp, Twitter, Facebook, Instagram etc.Digital lesson plans, Seminar/ Assignments are submitted to teacher educators through email.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	training e portfolio creation	nil	15/06/2017	17/06/2017	20	0
2018	TwT workshop	nil	22/03/2018	22/03/2018	22	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One short term,one facility development programme	1	13/08/2018	04/09/2018	20
Orientation course from 5-09-2018 to 4-10-2018 scheduled by PMMMNMTT, School of education at Central University of Kerala	1	05/09/2018	04/10/2018	25
Refresher course atUGC HRDC Bharathidasan University	1	11/06/2018	17/07/2018	22
Refresher course	1	06/02/2018	07/03/2018	21
Refresher course at University of Kerala conducted by UGC- HRDCon December 2017.	1	04/12/2017	28/12/2017	22
Refresher course at Bharathidasan University from 18.01.2018 to 07.02.2018	1	18/01/2018	07/02/2018	22
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF SLI GIS Government insurance scheme • General and contributory pension schemes •	GPF SLI GIS Government insurance scheme • General and contributory pension schemes •	e grant scholarships and merit awards Scholarships • Financial aid Medical aid by

Maternity leave • Loan facilities • Festival advance	Maternity leave • Loan facilities • Festival advance	College doctor • Tuition fee waived for those who needcash prizes,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular auditing by management and government is conducted in our college. Financial support and Advise for the academic and administrative betterment. Periodic-evaluation by PTA on the functions and college regarding academic and non-academic Appraisal from guardians are also sought. Alumni also provide cash awards to meritorious students. Networking infrastructure development, expenses for internal and practical examinations and Resource classes, community living camp, record books etc met by PTA.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
JeevaKarunya Scholarship	14000	student scholarships
View File		

6.4.3 – Total corpus fund generated

254000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Yes	DD	Yes	MANAGEMENT

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support and Advise for the academic and administrative betterment. Periodic-evaluation by PTA on the functions and college regarding academic and non-academic Appraisal from guardians are also sought. Alumni also provide cash awards to meritorious students. Networking infrastructure development, expenses for internal and practical examinations and Resource classes, community living camp, record books etc met by PTA

6.5.3 – Development programmes for support staff (at least three)

Support staff are allowed to attend training programmes such as e-grants, epf, spark etc. Training on ICT skills are given internally

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Digitalise campus, more use of m learning an android App for college is developed, Online JRF coaching, Online sharing of materials etc initiated, Online examination system introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	workshop on econtents development	13/06/2017	13/06/2017	13/06/2017	98
2017	ICT WORKSHOP FOR MED 2017-19 BATCH	21/08/2017	21/08/2017	25/08/2017	11

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Environment Day	03/02/2017	03/02/2017	118	7
nauguration of women cell of NSS Training college	24/10/2017	24/10/2017	117	6
Women Cell Meeting	23/10/2017	23/10/2017	6	0
food festival	17/11/2017	17/11/2017	118	7
Expert talk	31/01/2018	31/01/2018	118	6
Leagal awareness class	07/02/2018	07/02/2018	110	7
Women's day celebration	08/03/2018	08/03/2018	118	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
University of Calicut Golden Jubilee Green Campus Campaign(GJGCC) was held at St.Thomas Autonomous college, Thrissur on 16th August. First-year B.Ed students of Physical Science Aswathy.R and Nithya.M.B participated as ambassadors. Calicut university organised a Green campus campaign related to its 50th anniversary. The official programme was at St.Thomas Autonomous college on 16 th August, Thrissur. The campaign at college was inaugurated by principal Dr Lakshmi K Nair on 17th august. A science quiz was conducted by Haritha Nature club on 22nd September 2017 at college auditorium(10:00 AM-12:00 PM). There were 10 teams, each team was of 2 students.6 teams were qualified for the quiz programme after the screening test. After 6 rounds and tie-breaker students from TRKHSS Vaniayamkulam won the first prize. Students from GHSS Koonathara

got the second prize. Congratulations to Reshma K and Shilpa S of 1st-semester Natural science B.Ed batch 2017-2019 for securing prize in inter Collegiate Environmental Quiz conducted by Dept of Zoology NSS College, Palappuram in connection with international Ozone day. World Animal Day is an international day of action for animal rights and welfare celebrated manually on October 4, the feast day of Francis of Assisi, the patron saint of animals. A seminar on the topic cognition on greenery: the role of education on environmental protection awareness was held at our college on 23rd November 2017 at 10:00 am. The inauguration and presentation were done by Mr Jain J Theratil, assistant professor, St.Aloysius college, Elthuruthu, Thrissur. There was also a poster competition. Miss Hima from M.Ed won the first price and Miss Nithya from B.Ed physical science won the second price. The third price won by two teams Sainul abid - Shruthi from Malayalam and Reshma- Athira of Natural science. Wetland day seminar was conducted. World environment day was celebrated.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

University of Calicut Golden Jubilee Green Campus Campaign(GJGCC) was held at St.Thomas Autonomous college, Thrissur on 16th August. First-year B.Ed students

of Physical Science Aswathy.R and Nithya.M.B participated as ambassadors. Calicut university organised a Green campus campaign related to its 50th anniversary. The official programme was at St.Thomas Autonomous college on 16 th August, Thrissur. The campaign at college was inaugurated by principal Dr Lakshmi K Nair on 17th august. A science quiz was conducted by Haritha Nature club on 22nd September 2017 at college auditorium(10:00 AM-12:00 PM). There were 10 teams, each team was of 2 students.6 teams were qualified for the quiz programme after the screening test. After 6 rounds and tie-breaker students from TRKHSS Vaniayamkulam won the first prize. Students from GHSS Koonathara got the second prize. Congratulations to Reshma K and Shilpa S of 1st-semester Natural science B.Ed batch 2017-2019 for securing prize in inter Collegiate Environmental Quiz conducted by Dept of Zoology NSS College, Palappuram in connection with international Ozone day. World Animal Day is an international day of action for animal rights and welfare celebrated manually on October 4, the feast day of Francis of Assisi, the patron saint of animals. A seminar on the topic cognition on greenery: the role of education on environmental protection awareness was held at our college on 23rd November 2017 at 10:00 am. The inauguration and presentation were done by Mr Jain J Theratil, assistant professor, St.Aloysius college, Elthuruthu, Thrissur. There was also a poster competition. Miss Hima from M.Ed won the first price and Miss Nithya from B.Ed physical science won the second price. The third price won by two teams Sainul abid - Shruthi from Malayalam and Reshma- Athira of Natural science. Wetland day seminar was conducted. World environment day was celebrated.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Decentralisation and E governess

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

No data entered !!!

8.Future Plans of Actions for Next Academic Year

1. Proposed to conduct proper send-off for teachers who transferred from the college as well as students 2. Decided to conduct various days of importance like Yoga Day Blood Donors Day world environmental day AIDS Day Cancer day Science Day National Pi day human Rights Day etc 3. Decided to enhance the use of ICT in not only in teaching-learning process Like online classes Webinars online examination but also in administration as well as co-curricular activities Like arts festival magazine release 4. Plan to create some online classes for students as well as faculties of nearby colleges 5. Decided to share maximum our resources like infrastructure as well as faculties for the development of the community. 6. Decided to conduct National seminars and workshops 7. Decided to Speed up the plan to get a research Centre for college