2(c) total Score 10

total 2(A+B+C) = 45.

Category - 3 Research & academic contributions

III (E) - 8

III (A+B+C+D+E+F) = 8.

Summary II + III = 53

Summary 4/6/2012 to 3/6/2016

Category - 2
total Score - 144

Category - 3 total Score - 64
II + III - 208.

Minimum API required - 20 / Assessment period

She has attended
1 Orientation programme from HRDC, Kerala University from 3/3/2015 to 30/3/2015

She has also attended 1 refresher course at HRDC Kerala University from 26/6/2018 to 16/7/2018

Hence she is recommended for Promotion

Resolution 2 – The AQAR of IQAC 2018-19, 2019-20 has to be uploaded by May 31st, 2021. So the work is distributed Criteria wise to IQAC members

Criteria - 1	Dr. Smitha. R
Criteria - 2	Dr Minikumari D
Criteria - 3	Dr Sreelekha. S
Criteria - 4	Dr Sunilkumar. A.S
Criteria - 5	Dr Sureshkumar. K
Criteria - 6	Dr. Sagar. K.S
Criteria - 7	Dr. Seema Menon K P.

AQAR of 2018-19 must be completed by April 15. &
2019-20 by May 15, 2021.

IQAC Co ordinator

Principal
PRINCIPAL
N.S.S. Training College, Ottapalam

N.S.S TRAINING COLLEGE * OTTAPALAM * PIN-679101

Minutes of Meeting of IQAC held on 24/03/21

Agenda

- Review of Activities conducted for the year 2020-21
- Future plan of Activities

Members Present

1) Dr Smitha R
2) Dr K.S. Sajan
3) Dr Suresh Kumar
4) Dr Sunil Kumar
5) Dr Seema menon
6) Dr Sreekala
7) Dr. Manikumar D

Resolutions

During the last years lockdown period so many online activities are carried out during the last years covid online learning period. we conducted several online quiz competitions and webinars as listed below.

- World Envt Day Celebrations
- Lms Trainig for Teachers
- International Quiz
- Reading Day celebrations
- Webinar on Yoga
- Anti Narcotics Day celebrations
- International Quiz Competitions
- Webinar on Opensource Datata analysis
- International Mangrove Day celebrations
- Fire Day National webinar on Forensic Research
- Women cell meetings -
- Online Quiz on Maths Education
- Corona awareness programme etc-

This year also it is good to plan such variety of programs. Even though a lockdown and online learning may implemented.

Co-ordinator

Principal
PRINCIPAL
N.S.S. Training College, Ottapalam

N.S.S. TRAINING COLLEGE
PIN-679101
OTTAPALAM

Minutes of Meeting of IQAC held on 2-June 21

Agenda

- Reconstitution of IQAC
- Planning for the new Academic year

Members Present

1) Dr Ampoli Aravind
2) Dr Smithe R.
3) Dr Sunilkumar A.S.
4) Dr Suroshkumar K
5) Dr Sreekala. S
6) Dr Manikumar. D
7) Office representative — Sri Suresh.

to Dr Seemamanon KD — Sri Manikandan

Resolutions

After Discussing the Matter in Detail decided to reconstitute the IQAC as follows

1) IQAC Composition
   a) Mangement Representative.
   b) Principal — Dr Ampoli Aravind
   c) Co-ordinator — Dr K.S. Sajan
2) IQAC Members
   1) Dr. Ampoli Aravind
   2) Dr Smithe R
   3) Dr Sunilkumar. A.S.
   4) Dr Seema Manon ICP.
   5) Dr Suroshkumar K.
   6) Dr. Sreekala. S
   7) Dr Manikumar. D.

Other Stakeholders

1) Sri Suresh ~~[illegible]~~ office staff
2) PTA Vice president
3) College Union ~~vice~~ chairperson
4) Alumni Representative

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5) PTA representative
6) HM of Model school.

Some more members were added to IQAC from Faculty - viz Smt Lekshmi V. and Dr Sheeba Jayishnan were also ~~nomi~~ nominated for the IQAC -- Co-ordinator expressed his willingness to relieve from his duty as Co-ordinator. But Principal suggested to continue up to next NAAC visit --

PLAN OF ACTION FOR NEW ACADEMIC YEAR.

- Day celebrations should be enhanced
- Building Construction and renovation should be completed before the NAAC visit
- College LMS should be shifted to a stable platform
- Need to Conduct short term Courses and webinars, workshops etc.
- Needed to Enhance the activities of Different clubs
- Library automation and fixed IP address for accessing Lib information from outside Campus
- It is needed to develop an Entrepreneurship club to enhance Career prospects of Students
- Students & teachers should be properly acknowledged for their achievements / ~~contd~~ transfer and retirement
- It is high time to complete SSR ~~or~~ for NAAC work.

PRINCIPAL
N.S.S Training College, Ottapalam

Co Ordinator
Dr K.S.Sajan

Principal

Minutes of IQAC meeting held on 10/11/2021

Agenda

CAS promotion of Dr. Sreekala. S, Assistant Professor (Stage 3 to Associate Prof) Level 12 to Level 13 A.

Members Present

1) Dr. Seema Menon K P
2) Dr. Mini Kumari. D
3) Dr. Sajan. K.S
4) Dr. Sunilkumar. A.S
5) Dr. Sureshkumar. R
6) Dr. Smitha. R.
7) Sri Suresh Kumar A, Office.

Resolutions:

The assessment criteria (APAR) as per UGC regulation 2018 - No F. 1-2/2017 (EC/PS) dated 18 July 2018. for college teachers as per table 1 (Appendix II) is as follows.

1. Teaching
2. Involvement in the college activities/ research activities.
   - 2(a) Administrative responsibilities
   - 2(b) Examination & evaluation duties
   - 2(c) Student related Co-curricular activities etc
   - 2(d) Organising Seminars, Workshops etc
   - 2(e) Evidence of phd Guidance
   - 2(f) Major & Minor project
   - 2(g) Publication details.

Dr Sreekala.S

4-06-2018 to 3-06-2019

I(1) Teaching - No of classes conducted per week - 100%.

GOOD

2(a) Co-ordinator - Blood donors forum Naac-criteria 3, B.Ed class charge, attendance charge, Nodal officer - KTI BOS Member.
Executive committee member - PTA, Anti ragging cell, research advisory committee Medical Inspection committee, National & International Edn opportunity cell
In Charge - psychology lab.

2(b) Chief - B.Ed theory exam
Additional examiner - B.Ed & M.Ed theory exam
Invigilation - B.Ed & M.Ed exams
Question paper setter - M.Ed theory exam
NVKSD College of edn (Autonomy)

2(c) Co-ordination - Student Seminars
Committee Member - Field based activities, Cultural activities, Onam celebration, field based activities

2(d) Organising Secretary - Seminar on Human rights

2(g) Publication in Research journals - 3 nos (National & International)

4-6-2019 to 3-06-2020

1) Teaching - (Same as previous yrs) - GOOD
2(a) Nodal officer - KTI
Staff editor - College magazine

Co-ordinator - NAAC criteria 3, Criteria committee
Executive committee member - PTA,
Purchase committee, Human rights forum
Research advising committee, blood donors
forum
In charge - M.Ed class, Attendance
Psychology lab.

2(b) Chief examiner - B.Ed theory,
Additional examiner - B.Ed & M.Ed
Question paper setter - B.Ed (Kerala Uty)
M.Ed (NWKSD - Autonomous)
Invigilation - B.Ed & M.Ed Theory exam.

2(c) Co-ordinator - Student Seminars &
Workshops
Member - Study tour, cultural events
Sports, field based activities, CLC.

2(d) chaired technical session for 2 day
National Seminar

2(g) Research publication in journals-2Nos

4-06-2020 to 3-06-2021

1) Teaching - Same as previous yrs - 600$

2(a) Nodal officer - RTI
Staff editor
Treasurer PTA, IQAC member
Co-ordinator - library advisory committee, Uniform
NAAC - 3, M.Ed class
Member - IQAC, Purchase committee,
Research advising committee, blood donors
forum

In charge - Psychology lab.
2(b) chairman - B.Ed Practical
chief - B.Ed Theory
Additional examiner - B.Ed & M.Ed
Invigilation - B.Ed & M.Ed (Internal & external)
Question paper setter - B.Ed (Kannur Uty)
M.Ed NVKSD (Autonomous)

2(c) - Co-ordinator - Student Services & Workshops, CLC, (food committee)
Member - Cultural events, Sports, field based activities.

2(d) Organising committee member ICT Workshop.
2(g) journal publication - 1 no:
chapter in edited book - 4 no: s.

She has attended two one-week short term course on
(1) Gender Studies, HRDC, Kannur Uty
12-12-2018 to 18-12-2018.
(2) Research methodology HRDC Kannur Uty
14-12-2020 to 23-12-2020.

As per the criteria Dr. Sreekala. S has Good (80% & above) Score/performance for the items in Appendix II table 1

So IQAC observed that Dr. Sreekala. S has sufficient APAR Overall grade in teaching & involvement in collge related Student activities/Research activities as per amended UGC regulation 2018 & University notifications. Hence the

All authorise Principal to forward application of Dr. Sreelekha. S to University for Promotion.

IQAC Coordinator

Principal

PRINCIPAL
N. S. S. Training College, Ottapalam

N. S. S. TRAINING COLLEGE * OTTAPALAM * PIN: 679101 Date: