Yearly Status Report - 2015-2016

Part A	
Data of the Institution	
1. Name of the Institution	**N. S. S. TRAINING COLLEGE**
Name of the head of the Institution	**Dr. Lakshmi K Nair**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04662244359**
Mobile no.	**9496354916**
Registered Email	**nsstcottapalam@gmail.com**
Alternate Email	**principalks914@gmail.com**
Address	**P.B.No.3, Ottapalam, Palakkad District, Kerala-679101**
City/Town	**Ottapalam**
State/UT	**Kerala**
Pincode	**679101**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. K.S. Sajan**
Phone no/Alternate Phone no.	**04662244359**
Mobile no.	**9496354916**
Registered Email	**sajanemail@gmail.com**
Alternate Email	**sajan@nssce.org**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**http://nsstrainingcollege.blogspot.in/p/iqac-2013-14.html**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://online.fliphtml5.com/qzab/yixs/**

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**3.32**	**2005**	**15-Jun-2004**	**22-Jun-2005**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**30-May-2006**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty orientation program on new two year B	**02-Mar-2001** **1**	**110**

Ed curriculum		
Professionalizing English Education	23-Jun-2004 2	150
Humanizing education of children with special need	22-Jun-1999 1	110
Changes and Challenges in pursuing and reporting education research	13-Jun-2005 2	121
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	ni	nil	2016 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**Yes**
If yes, mention the amount	**12000**
Year	**2005**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

n1) Changes and Challenges in pursuing and reporting education research N2) Humanizing education of children with special need – 2015 S1) Professionalizing English Education S2) Faculty orientation program on new two year B Ed curriculum S3) workshop on EDUBUNTU of the use of GNU/LINUX S4) Importance of Women's day

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Seminars /workshops/ innovative teacher methods	attached

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2005
Date of Submission	13-Dec-2005
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

UGC- IQAC One Day Faculty Orientation Program was conducted on 30/7/2015. The main theme of this orientation programme was two year B. Ed curriculum 2015. UGC- IQAC One Day Faculty Orientation Program was conducted on 3/7/15. Faculty orientation programme on new two year B Ed curriculum on Monday 3rd August 2015 at NSS Training College Ottapalm. All teacher educators under university of Calicut were invited.As a part of revised 2 year B. Ed curriculum, an orientation programme was conducted on 3/7/15 at NSS Training College, Ottapalam. Our principal Lakshmi K Nair presided over the function. Dr. K Sivarajan, dean, department of education inaugurated the session. Dr. K. S. Sajan, delivered the welcome address and Dr. K. P Anilkumar concluded the session with a vote of thanks. More than 150 Teachers from various training colleges were participated in the programme. Dr. K Rajagopalan, Dr. C. M Bindu, Dr. Ampili Aravind Dr. Jessa, Dr. Omanaseelan, and Sr. Sakaranarayanan led the classes.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
1	1(Certificate course on Yoga)	11/03/2015	7	yoga training	mastery of yoga

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	2 year	01/06/2015
MEd	2 year	01/06/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NA	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NA	Nill	Nill
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	NA	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Regular discussion on the process and exam results, feedback is collected and

suggestions for improvements formulated. The IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes. The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia. Senior faculty and administrative heads discuss future plans of the institution and prepare a road map for quality assurance and enhancement. Faculty members are motivated to design contemporary, skill based and value-added courses. Rigorous review of the functioning of the various units of the College is a part of quality enhancement/sustenance measures

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	Optional Subjects	25	130	25
BEd	Optional Subjects	100	1520	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	100	25	21	10	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	25	112	8	8	112
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Regular discussion on the process and exam results, feedback is collected and suggestions for improvements formulated. The IQAC periodically conducts sessions to explore avenues to enhance teacher effectiveness through professional skill development training programmes. The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia. Senior faculty and administrative heads discuss future plans of the institution and prepare a road map for quality assurance and enhancement. Faculty members are motivated to design contemporary, skill based and value-added courses. Rigorous review of the functioning of the various units of the College is a part of quality enhancement/sustenance measures

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
125	25	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
Nill	Nill	Nill	Nill	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	NIL	Assistant Professor	NIL

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	SENIOR	1	06/01/2015	16/06/2015
MEd	MED	1	11/12/2016	31/12/2016
BEd	BED	1	06/06/2015	12/08/2015

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Online Tuition groups, Online video lectures., Students initiated blogs, Mentoring groups for PG students, EDMODO Based online file sharing and retrievel system for class management

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Ed M.Ed PROGRAMMES 2014-2015 ACADEMIC CALENDAR • Commencement of M.Ed Programme : 01.12.2014 • Commencement of B.Ed Programme : 12.12.2014 • Induction Programme : 17.12.2014 • Christmas celebration : 19.12.2014 • College closes for X'mas vacation : 19.12.2014 • College reopens after X'mas vacation : 29.12.2014 • Mannam Jayanthi : 02.01.2015 • Talents day : 08.01.2015 09.01.2015 • Allotment of Research supervisor for M.Ed : 14.01.2015 • Microteaching commences on : 19.01.2015 • Republic Day : 26.01.2015 • National Seminar : 05.02.2015 06.02.2015 • Community Living Camp : 11.02.2015, 12.02.201513.02.2015 • Submission of the Draft Research Proposal to the Research Supervisor : 19.02.2015 • Mathrubhasha Dinam : 21.02.2015 • I C T Workshop : 23.02.2015 24.02.2015 • Mannam Samadhi : 25.02.2015 • Seminar on "Preparation of Teaching Aids" : 26.02.2015 • School allotment for Internship : 27.02.2015 • National Science Day : 28.02.2015 • Workshop on "Teaching Aids-

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nsstrainingcollege.blogspot.com/p/iqac-2013-14.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BED	BEd	OPTIONAL	100	98	98
MED	MEd	OPTIONAL	25	25	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nsstrainingcollege.blogspot.com/p/iqac-2013-14.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UGC	2	1.24
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
BEST PAPER PRESENTER AWARD	PRAVEEN	NATIONAL SEMINAR	20/10/2015	STUDENT
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	5	2
International	Education	3	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nill	0	000	Nill

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nill	Nill	Nill	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	18	21	21
Presented papers	2	5	2	2
Resource persons	Nill	5	5	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Uniform distributed for students	jeevakarunya	10	120
Cultural restoration Ottapalam Desapperuma	MUnicipality	8	100
Students acted as Resource Persons for Attapadi Development program	Education Dept	2	12
Students Participated in Ureka Vijnanolsavam as Masters	NGO	5	32
State/District youth festival Inspire program partner	DEO	5	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
000	0	0	Nill
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Uniform distributed for students	PTA NAD DEMONSTRATION SCHOOL	Uniform distributed for students	5	100
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
national	2	instituition	1
other	5	instituition	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
collaborative	NIL	NIL	Nill	Nill	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0.25	0.25

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
koha	Partially	2.0	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	13959	5	10	1	13969	6
Reference Books	15	4	12	1	27	5
Journals	27	1	Nill	Nill	27	1

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr K S Sajan	Research Methodology and Statistics	Edmodo	02/06/2015

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	89	58	5	0	0	3	20	50	3
Added	3	0	0	0	0	0	0	0	0
Total	92	58	5	0	0	3	20	50	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Networking facility, ICT Training for students and Blog creation, SPSS Training/ Language lab training for faculty/ Internet facility is provided to all department Wifi access to all students and faculties	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilites

1	1	1	1

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

> **Networking facility, ICT Training for students and Blog creation, SPSS Training/ Language lab training for faculty/ Internet facility is provided to all department Wifi access to all students and faculties**

https://nsstrainingcollege.blogspot.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**Financial support from institution**	**8**	**5000**
Financial Support from Other Sources			
a) National	**Financial support from government for SC OBC students**	**156**	**1028825**
b)International	**Jeevakarunya**	**10**	**13800**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Women's day celebration	**18/05/2016**	**85**	**1**
Kerala state women's cell collaborated program	**25/11/2015**	**100**	**1**
Debate by women cell	**19/08/2015**	**112**	**1**
Women cell of college conducted gender sensitization programs	**22/07/2015**	**125**	**1**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2015	A career counselling and guidance counselling cell is functioning in the college. Demands for teachers from nearby schools are notified through bulletin boards. Campus placement is conducted by the cell.	100	100	82	35

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
various schools	100	35	5	100	5

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2015	60	BEd	Education	NSS Training College and IASE	M Ed

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	12

SET	42

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
cultural	University	30
sports	University	8

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2015	University	National	1	1	1231	Arathy

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Induction programs, Morning assembly announcements, Notice Boards, Blogs, and whatsapp groups are used to make students aware of different programs. Department wise counselling and tutorial groups are also focussed on this issue. Updated calendar and prospectus are also helps in this aim. Classes on law awareness, publication of articles in journals, Online tutor and Mentor groups and groups for SET / NET examinations also serves this aim.Guidance at each step is provided by the faculty members. PTA meetings at regular intervals to intimate the parents about students' progress. Semester wise internals tests are conducted. At the end of each semester feedback s collected. Best student awards are given as motivation, Specially honour students who got Ranks in examinations. Former students are called back for some functions like campus placement, film club inauguration, Demonstration classes, Research methodology classes (By research scholars) etc help us to track the progression of their entire batch to some extent

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<center>2521</center>

5.4.3 – Alumni contribution during the year (in Rupees) :

<center>32000</center>

5.4.4 – Meetings/activities organized by Alumni Association :

Financial support and Human Resource supply, some of the eminent alumni are invited to deliver lecture in our college. Alumni provide cash awards to meritorious students. Alumni also provide cash awards to meritorious students. Networking infrastructure development, expenses for internal and practical

examinations and Resource classes, community living camp, record books etc met by PTA

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Online Tuition groups, Online video lectures., Students initiated blogs, Mentoring groups for PG students, EDMODO Based online file sharing and retrievel system for class management

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Centralised allotment by Government and University for the previous batch and college based merit admission is conducted for present batch.
Industry Interaction / Collaboration	Invited nearby schools to supply teachers for their schools. Teachers interact with nearby colleges, Commissioner of Govt Examination, SCERT, CTE, WWFs etc. Clean Kerala mission was conducted in association with Radio Mango FM Radio. Associated with pain and palliative care unit, Kerala women's cell, Jeevakarunya trust, and Kerala Sahithya academy
Human Resource Management	Social gathering to motivate faculties and other staffs – Orientation programme workshops ac are conveyed properly to faculty as well students. They are encouraged to participate in them. Proper sent off and welcome programs for staff
Library, ICT and Physical Infrastructure / Instrumentation	Collected more pdf books and disseminated to students- The physical facilities are maintained. ICT and other equipments are also maintained well.
Research and Development	Seminars on Research Methodology, SPSS, Publication of articles in journals The PG department fosters spirit of research by encouraging students to indulge in research oriented curriculum. Research proposal presentations, Paper presentation by students in National Seminars- out of state also. Teachers Students published Journal articles

Examination and Evaluation	Online multiple choice questions Peer Evaluation is adopted - Internal examinations are conducted periodically.
Teaching and Learning	Students are advised by principal today in morning as an orientation for teaching practice. All students will go for the school based practical tomorrow to different schools of Palakkad and Trichur districts. The College organized a "teaching aids exhibition" on 09th December 2015 at college Auditorium. The college conducts exhibition of teaching aids every year after the viva examination of the B. Ed. students. The college invited nearby schools to visit the exhibition. School teachers were allowed to collect the teaching learning aids from the hall with the permission of the owner student teacher. Students and teachers of 5 schools visited the exhibition. It was notified that a two day national seminar will be conducted by Indian Council for Social Science Research. The topic for the seminar is 'Integrating ICT for quality sustenance in teaching, learning and evaluation.Teachers took initiative to develop Online Whatsaap - Web.2 groups for learning. NSS M Ed 2015, Assimilators (Special Groups for high achievers), Enrichment (Special Group for Slow Learners) and Socio-Pedo (B Ed Social Science group), NS-NSS (Natural Science), Physical Science Optional Group are the online groups at function. Social Science department developed a group with teacher educators of social science subject of the colleges from Palakkad and Trissur districts.Several whatsapp groups were created for facilitating online learning. Dr. K. S Sajan took initiative for this. It is mentoring group.Changing needs and condition has led to the changing web and the emergence of web 2.0. NSS Training College, Ottapalam always concerned about the use of new technological advancements for the improvement of teaching and learning. Web 2.0 whose users are not only readers and can make share by both reading and writing. The contents and provides interactive contents begin to be used. Web 2.0 tools consist of tools such as Social networks, Wikis, blogs, video sharing

Curriculum Development	A National level seminar on new curriculum of schools.Unarvu was the name given for the three days community living camp that was organized for B. Ed students. Community living camp is an inevitable part of B Ed curriculum prescribed by University of Calicut.UGC- IQAC One Day Faculty Orientation Program was conducted on 3/7/15. Faculty orientation programme on new two year B Ed curriculum on Monday 3rd August 2015 at NSS Training College Ottapalm. All teacher educators under university of Calicut were invited.Teachers participated in curriculum development for state schools and universities. Collected feedback from former teachers in this regard. ICT, Web 2.0 are used for curriculum transaction

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Networking facility, ICT Training for students and Blog creation, SPSS Training/ Language lab training for faculty/ Internet facility is provided to all department Wifi access to all students and faculties

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NA	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

| 2015 | ICT CLASSES | ICT CLASSES- EGRANTS, EPF,SPARK | 16/11/2016 | 14/12/2016 | 5 | 8 |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Summer / Winter schools, Workshops, etc.	8	03/05/2016	30/05/2016	8
Staff training conducted by other institutions	22	20/10/2015	23/10/2015	2
Orientation programmes	1	16/08/2016	14/09/2016	28
REFRESHER COURCE	1	16/02/2016	08/03/2016	28
UGC- IQAC One Day Faculty Orientation Program	15	03/08/2015	03/08/2015	1
UGC- IQAC One Day Faculty Orientation Program	20	30/07/2015	01/09/2016	1

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	4	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance	Government insurance scheme • General and contributory pension schemes • Maternity leave • Loan facilities • Festival advance	Scholarships • Financial aid Medical aid by College doctor • Tuition fee waived for those who need

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

YES Whether Academic and Administrative Audit (AAA) has been done? Audit Type External Internal Yes/No Agency Yes/No Authority Academic   Principal

Administrative	CA	Management

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
PTA	1000000	0

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6.4.3 – Total corpus fund generated

1000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	No	NA	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Financial support and Advise for the academic and administrative betterment. Periodic-evaluation by PTA on the functions and college regarding academic and non academic Appraisal from guardians are also sought. Alumni also provide cash awards to meritorious students. Networking infrastructure development, expenses for internal and practical examinations and Resource classes, community living camp, record books etc met by PTA

6.5.3 – Development programmes for support staff (at least three)

ICT classes Support staff are allowed to attend training programmes such as e-grants, epf, spark etc. Training on ICT skills are given internally

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Plastic free campus, gardening, A nature club HARITHA is established – Cleanliness initiative – collaborated with Radio Mango FM Radio with their clean Kerala Mission. Observance of Environment days, planting saplings under the leadership of State Revenue minister. Nature club conduct various programs like Environment day, Population day etc. Planting trees Campus modification programs conducted. Cleanliness initiative

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	New building inauguration	03/12/2015	03/12/2015	03/12/2015	125

2015	for M Ed course				
2015	Mathrubhasha Dinam	19/02/2015	19/02/2015	19/02/2015	125
2015	Interdisci plinary Classes	11/03/2015	11/03/2015	11/03/2015	100
2015	Inauguration of Haritha Nature Club	24/03/2015	24/03/2015	24/03/2015	120
2015	Clean Kerala mission organized in association with Radio Mango	25/03/2015	25/03/2015	25/03/2015	100
2015	Whatsapp group for learning	11/06/2015	11/06/2015	30/12/2016	120
2015	Debate by women cell	11/06/2015	11/06/2015	11/06/2015	110
2015	UGC- IQAC One Day Faculty Orientation Program	30/07/2015	30/07/2015	30/07/2015	20
2015	Padhikkano rudupp	11/08/2015	11/08/2015	11/08/2015	21
2015	One Day Introductory workshop on SPSS- Data Entry	08/09/2015	08/09/2015	08/09/2015	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
VARIOUS WEMEN CELL PROGRAMS	02/06/2015	21/12/2016	100	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Plastic free campus, gardening, A nature club HARITHA is established –

Cleanliness initiative – collaborated with Radio Mango FM Radio with their clean Kerala Mission. Observance of Environment days, planting saplings under the leadership of State Revenue minister. Nature club conduct various programs like Environment day, Population day etc. Planting trees Campus modification programs conducted. Cleanliness initiative

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nill	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	Nill	Nill	Nill	Nill	NA	NIL	Nill
2016	Nill	Nill	Nill	Nill	NA	NIL	Nill
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	Nill	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vayanadinacharanam	18/06/2015	18/06/2016	125
Debate by Women Cell	11/06/2015	11/06/2015	60
UGC- IQAC Sopsored One Day Faculty Orientation Program	03/08/2015	03/08/2015	123
Padhikkanorudupp	11/08/2015	11/08/2015	165
JeevaKarunya Scholarship distribution	17/09/2015	17/09/2015	125
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Nature club conduct various programs like Environment day, Population day etc. Planting trees Campus modification programs conducted. Cleanliness initiative

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Nila Cleaning The context NSS Training College, Ottapalam is always about the social issues and needs of the society. The institution actively participated

in many social activities in its local surroundings. River Nila or Bharathapuzha is three kilometers away from the college and is a major source of water fro surrounding towns. Bur the river is reducing to a narrow stream and it has been polluted by non degradable and other waste materials. Objective/goals • To get a firsthand experience on how rivers are being exploited • To realize the role of river as life supported and its interconnection with human civilization. • To clean the river and keep the river alive • To arrive at possible solutions for protecting river • To develop the family attitude and soil commitment • To develop environmental awareness. To find a reduction to this issue, students of NSS Training College Ottapalam, together with the Ottapalam Municipality, involved in a cleaning mission to remove the wastes. The river has been exploited by many activities, such as illegal sand mining, dumping waste material into river. The prospective teachers actively participated in cleaning the river and the river premises by removing the plastic wastes and other non degradable materials. Other than rendering a service, this ensures their role as a contributing member of the society. They got the first hand experience of how the rivers are being exploited by human being. As teachers they are responsible to build echo friendly attitude in their students. An oath is taken by the student that they will never be a cause for the exploitation of rivers and will do their best to resist this exploitation. Resources Required a. To find for the programme is being collected from the PTA b. Human resources Effect The mission was able to reduce the river pollution, and it helped to revive the river. Obstacles It is a strenuous job for students to collect the waste material by walking through the premises of the river. Some who have health issues find it difficult to work under the hot sun. But to certain extent these hardships are overcome by the mere thought of noble cause behind this endeavor. Enhanced Web 2.0 use for ICT integration in Teaching and Administration Context: As a result of advances in technology and then the emergence of using internet in every step of life, web that provides access to the documents such as pictures, audio, animation and text in internet started to be used. Changing needs and condition has led to the changing web and the emergence of web 2.0. NSS Training College, Ottapalam always concerned about the use of new technological advancements for the improvement of teaching and learning. Web 2.0 whose users are not only readers and can make share by both reading and writing. The contents and provides interactive contents begin to be used. Web 2.0 tools consist of tools such as Social networks, Wikis, blogs, video sharing sites, podcasts etc. Social networks are applications which enable individual to create profile, communicate with family, friend and colleague and meet new friend and make plan. It enables users to communicate aggregately with each other social networks consist of important features such as individual and group interaction, shared areas of cooperation, social relationship and information exchange in the web based environment. One of the most known social network is face book. Thus we decide to use the web 2.0 technologies under three major areas 1. Web 20 group for online teaching and Audio and Video blogging 2. Blogs for Learning Maintaining Data 3. Face book group for Alumni Students Objectives: • To familiarize with web 2.0 technologies • To provide a platform for active learning, critical thinking, co-operative study, self expression and a communicative environment. • To collect phone numbers and email ids of all students and teachers and add them to academic WhatsApp groups as well as FB pages. • Upload photos and other materials in WhatsApp group and college site as well (date wise) • To attain a dynamic structure and increased interaction by means of web 2.0 technology. • The actual class room environment is brought to the learner at home (at any time) through video blogging. • To enable students and teachers to load various materials to the web 2.0 groups. • Maintaining relationship with alumni members and other college teachers. • Includes inputs as texts, photographs, videos or sounds • Enable student to load various materials to their blogs. • Enable students to express their

opinions, learns cooperatively, reflect, create portfolio, think critically develop their writing skill • To participate actively and develop social skills • Make contributions (both teachers and students) to the learning environment. • Maintaining relationship with the student in the earlier batches • Helps to track the achievements the students in the earlier batches. • Platform for common discussions. Practice: NSS Training College is already using web 2.0 technologies as face book group, college blogs , WhatsApp groups etc. It is a very attractive resourceful platform for all the students and teachers. It is a space for common sharing of resources. NSS Training College, Ottapalam already have WhatsApp groups: tutorial group. Post graduate class academic groups, social studies group, Natural club (Haritha) group. So we collect WhatsApp numbers of students. The teachers/tutors became the admin of the group and add the members to the groups. And that used to disseminate learning materials. Video lessons are recorded and it is being uploaded to you tube and the audio lesson are uploaded through audio by the teachers. This helpful for sharing resources effectively. The actual classroom environment is brought to learners at home through video lesions. NSS Training College has a blog of its own. The day to day activities of the college can be viewed and read in the blog. Teachers used to upload the learning materials of their relevant topics which can be easily accessed in this platform. The links of certain sites enriches the learning experience of the students as the notes learning materials of other teachers are also made available in the blog. The college also provides workshops for the students in which resource persons make students acquainted with the use of blogs and help students to create their own blog. Even though the college blog was started two years back, it started with full-fledged functioning in this year. The administrator as the one controls the activities in the blog. N.S.S. Training College has a Face book group of its own. Any group member can upload images, videos etc. in group which can be easily accessed by other members. The day-to-day activities of the college can be viewed and read in their platform. Resources required • Computer lab with internet facilities • Smart Phones • Scanner, Web Cam • Time for all these • Well equipped computer lab • Internet access • Camera • Time • Computer literacy Impact or Result of the programme • Enhance interaction • Resources sharing • Sharing pictures and videos instantly • Cheapest method • Impact/Result: • -This help for effective learning • -Resource sharing • -Up to date interaction • -improve the relationship between students and teachers - Bo people started to use mobiles more that create mob addiction. • Awareness about the advancement of new technologies. • Obstacles: • Law quality photos • No Scanner • Slow internet access (Spend of net) • Some of them are not using smart phones and no internet facilities at home. • The blog administrator collects the information of activities in the different groups and facilities. • The reports and photos of the association programme collected will be uploaded in the blog. • The activities and functioning of the college can be accessed by the public since it is linted with main website facebook. • Serves as a platform for announcements and notifications related to our college. • Students become familiarize with the functions of facebook Special features Benefits: • Students become familiarize with the functions of blog. • Blog helps to have a secured back file. • It makes available of the prototypes of various reports, formats etc. • The annual report AQAR and ATR criteria could be filled updated easily as a result of the college blog. The activities and functioning of the college can be accessed by the public since it is linked with facebook. • Serves as a platform for announcements and notifications related to our college. • Can maintain a communication with teachers, classmates even all the students of the college. Obstacles: • Often the clarity of pictures become an issue • Unavailability of a scanner • Slow internet access makes the uploading difficult. • Failure in submitting the concerned reports to the administrator may cause an omission of that particular college activity. • Clarity of the picture become on issue • Slow internal access makes

the uploading difficult.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://nsstrainingcollege.blogspot.com/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Padhikkanorudupp It was an enthusiastic effort by the teachers and students to provide free uniforms for the deserving students of NSS KPT high School. Padikan Oru Uduppu is a prestigious Best Practice of the college. This is practicing every year in college. Donation accepted from teachers and students for this programme. The collected amount used to purchase Uniform clad for 150 students of the college's model school, NSS KPT VHSS, Ottapalam. The uniform dresses were distributed to the selected students of the school. The deserving students were sorted by the school teachers. The programme is appreciated by many as a symbol of social commitment. It was conducted under the coordination of Dr. K P Anilkumar, Ast. Professor whole hearted cooperation from Students Union and the whole students and teachers were received for the success of the programme.

Provide the weblink of the institution
https://nsstrainingcollege.blogspot.com/2015/08/padhikkanorudupp.html

8.Future Plans of Actions for Next Academic Year

Plan of Action For Next Year 2016-17 1) Ensure the availability of central /State Government assistance (UGC/Higher Education Council etc) 2) IQAC Composition students and faculties may re elected 3) Conduct meeting of IQAC with various stake holders 4) Try to Conduct Quality related Seminars/ Conferences / Workshops 5) On line Feedback system will develop 6) Try to enhance faculty participation in seminars / conferences /Symposia etc 7) For Teaching learning Process try to implement innovative processes 8) Develop online multiple choice questions for evaluation 9) Enhance peer tutoring among faculty for quality assurance 10) Encourage faculty to participate/Organise in FIP, Refresher cources, Orientation programs, Faculty exchange Programs , Seminars Workshops, etc 11) Enhance the use of Lab journal for training on research article writing 12) Encourage all faculties to apply for minor and Major Projects Post Doctoral fellowship etc 13) Encourage publications by students and Faculties 14) A mock issue of Journal will be started 15) Conduct a workshop to familiarise e Journal and online Journals 16) Encourage senior faculties to act as chairperson resource person etc for seminars workshops Conferences etc 17) Try to enhance Extensions/Collaborations/ Consultancy/ and Linkages 18) Try to obtain patent for a particular teaching model developed 19) Try to get a research centre for the college 20) Try to start NCC NSS etc as the B Ed and M Ed course become 2 year courses 21) Try to maintain the facilities in the college 22) A centralised announcement system may be developed